



Meeting : 2024-05

Date: 2024-08-14

Location:

8001 Weston Rd, Woodbridge

Co-chairs:

Shannon Rumble
Kevin Pond

Company
Union

Representatives	Unifor	Mobile	Presence
Kevin Pond kpond@expertech.net	UNIFOR H&S Resource	613-298-9125	x
Harold Hellings hhellings@expertech.net	Local 27C	416-605-7840	x
Rick Dorion rdorion@expertech.net	Local 47	519-726-7462	x
Jeff Stewart jstewart@expertech.net	Local 34-0	613-791-3451	x
Gil Lollo glollo@expertech.net	Local 27C	416-254-2502	x
Jeremy Kirby jkirby@expertech.net	Local 29	416-577-8093	x
Rob Tulloch rtulloch@expertech.net	Local 26	416-809-9350	
Representatives	Expertech	Mobile	Presence
Tony Azevedo tazevedo@expertech.net	Specialist – Health & Safety	416-770-3726	
Dan Harrison dharrison@expertech.net	Nothern Ontario	(416) 436-0538	
Jamie Jennett jrjennett@expertech.net	Ontario East	416-706-5593	
Shannon Rumble srumble@expertech.net	Specialist – Health & Safety	416 209-6172	x
John Ward jward@expertech.net	Specialist - Quality	416-524-4828	
Nic Grabsy ngrasby@expertech.net	Regional Mgr	(416) 559-3544	
Victoria Sutherland vsutherland@expertech.net	Specialist – Fleet Solutions	(416) 209-7347	x
Kyle Anderson kanderson@expertech.net	Manager Construction/Installation	(416) 432-4523	x
H&S Associate	Telephone	Function	Presence
Erin Anderson eanderson@expertech.net	416-606-5256	Scribe	x

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1. Reading and acceptance of the meeting agenda: Adopted

2. Comments on previous month's minutes: None

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- 3.3 Status of the training programs
- 3.5 Review of workplace inspections
- 3.6 Review of EOP
- 3.7 Review of Health & Safety Bulletins

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6.413 Rescue kit in Oshawa

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7. Items at Policy Committee:

4.20 Concern Over Asbestos
4.79 Fibre Coupler
4.112 Emergency Co-Ordinators Re-Assessment
4.115 Asbestos Training Through Career Zone
4.125 Hydro Permit
4.136 Rescue Kits Removed From Esna Park
4.137 On Duty and Confined Spaces
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6.411 Hardhat Solution
6.414 Removal of Microwaves From Trucks

Meeting Dates

Date	Time	Location
February 8, 2024	8:30 am	8001 Weston Rd./Conference Call
April 17, 2024	8:30 am	8001 Weston Rd./Conference Call
May 15, 2024	8:30 am	8001 Weston Rd./Conference Call
June 12, 2024	8:30 am	8001 Weston Rd./Conference Call
August 14, 2024	8:30 am	8001 Weston Rd./Conference Call
September 18, 2024	8:30 am	8001 Weston Rd./Conference Call
October 23, 2024	8:30 am	8001 Weston Rd./Conference Call
November 20, 2024	8:30 am	8001 Weston Rd./Conference Call
December 11, 2024	8:30 am	8001 Weston Rd./Conference Call

West Region Health and Safety Committee	
Co-chairs Reports	Others
3.1 Injury/Occupational Disease & Vehicle Accident & Harazardous Occurences	Page 1 of 1

Sore back	Injury Description	Cause of the Injury	Cause of the accident	Type	Lost days	Region	Date of Review
INC-20240605-0006			I was going North on Bayview Ave and was making a left turn on Penrose St. While I was making a left, a SUV traveling behind me tried to pass me on the left. Bayview is a single lane both direction with unbroken yellow line. Penrose St also is a single lane both direction street. SUV hits left driver side front wheel and left front panel, disabling the vehicle with no steering ability. As can be seen in pictures both vehicles are in the south bound lane of Bayview, at the south bound Bicycle Lane. No injuries were reported. Police came to site as it was rush hour and to clear the traffic.	MVA		613	2024-06-27
INC-20240611-0005	Sore knee	Bruise, swelling	While climbing out of a mh, I hit my right knee on a PLP closure.	FAC	n/a	416	2024-06-12
INC-20240624-0003			Tech didn't notice that he hit another tech's vehicle. He thought the damage was from hitting a garbage dumpster later that day.	MVD		705	2024-06-26
INC-20240624-0004			Was driving around 35-40 km/h. Tech's lunch bag tipped over in the back seat, so he reached back to grab it because it was open and all his stuff was falling all over the floor. He guess's when he leaned back with his right arm he pulled enough on the steering wheel to put himself off the road. Tech slammed on the brakes but they did nothing and he slid into a 60 km speed sign. Didn't need to call a tow truck as it basically slid itself back onto the road.	MVD		705	2024-06-25
INC-20240703-0006			Was backing up lost site of a small white car. Contact made breaking light and bumper.	MVD		613	2024-07-03
INC-20240703-0009	Sore back, chest, ankle, knee, ribs	Sprain, pain	Tech had finished spurring a pole in a RPW, he took his spurs and belt off then started walking to the next point he was to meet his teammates. Walking down a hill he stepped/tripped on a loose rock then rolled down the hill with the spurs/belt in hand (dropping them as he tumbled) Tech flipped multiple times as the hill in the ROW was very steep	LWC		705	2024-07-15
Inc-20240703-0010			Was exposed to poison ivy while prepping a splice at pole 63 on network S52788, Moose Lake Rd.	MTC	n/a	705	2024-07-10
INC-20240704-0001	Sore back	Sprain, pain	On June 27, 2024 around 10 am, working at 184 Simpson Ave on a removal job, I was working on a ladder with another tech pulling out dead copper cable from the rack. Felt pinch, something popped in my lower back. Felt a pulled muscle on my lower back.	FAC	n/a	905	2024-07-09
INC-20240711-0004						905	
INC-20240716-0001	Sore foream, hand and wrist	Sprain, pain	Tech was de-sheathing multiple drops on a greenfield network and started to feel pain in his left hand and forearm. His forearm and hand seized up for about 10 seconds.	MTC	n/a	705	2024-07-16
INC-20240716-0005	Sore hip, thigh	Sprain, apin	Tech was racking his fiber inside a manhole, doing so he had to step over cables and splices on the floor of the manhole. As he was walking around he twisted his left leg. About an later tech started to feel some discomfort in his left hip	ORC	n/a	905	2024-07-18

INC-20240718-0012			Tech had a fender ding today near the ramp to the 427. Bumped into the car in front of me because of a very sudden stop. Nobody got hurt. Exchanged info and because of the massive congestion seems like the young man wanted to get going because he had already been on the Garner since 1:00 PM	MVA		905	2024-07-25
INC-20240724-0002			The tech was parked and set up for work in front of 2400 Pharmacy Rd. He was sitting in the driver's seat waiting for MH to be pumped. Once the MH was finished pumping he proceeded to open his door and at the same time a vehicle travelling in the other lane struck the drivers door causing it to push forward. This caused damage to the door and mirror.	MVD		416	2024-07-24

2019-01-16 EXP 10 issued without H & S rep. present. Manager to redo the EXP 10 with rep. The committee will then take a closer look at the investigation

2020-09-16 Tony to go to Nebo one morning to see how dark the yard is and if more lights are needed

2021-04-21 Info needs to be added for accident that occurred on Feb. 11, instead of as described in the Declaration form

2021-04-21 Tech who didn't have first aid kit in truck now does

2021-04-21 Accident that occurred on 2021-02-22, tech was hit by a third party vehicle that was travelling at a high rate of speed

2021-05-12 Incident from April 5 required tech to be taken to hospital in ambulance from work site; Rob is asking that H & S reps. Be allowed to visit site of accidents to take pictures for the WSIB file etc.

2021-05-12 Manager to find out who placed cable through the pylon

2021-06-16 May 26 accident has no info provided and there will not be an investigation as a drunk driver hit the Expertech truck

2021-08-11 Shannon to look into incidents from June & July that have not been completed

2021-11-10 Should a flash or something go out concerning 2 serious finger injuries in recent weeks

2022-02-16 Truck not specified in MVA that occurred on 2022-01-17

2022-02-16 Wondering whether the tyre wrap was cut flush on the incident that occurred on 2022-01-13 and it doesn't appear to have been

2022-02-16 Second incident from 2022-01-13, the root cause of the incident was his mask fogging up his glasses while walking on stairs case

2022-04-13 Injury dated 2022-02-07, parking lot at North Queen was icy when tech slipped and fell. Request made to have parking lot repaved, Tony to try and get an update

2022-05-12 The truck involved in the incident on April 13 has now been repaired.

2022-12-07 For injury that occurred on 2022-11-09, the CSP wasn't bolted down when, when the tech used the CSP to help pull himself out of the mh, he ended up falling; CSP not bolted into lid.

2023-02-08 Shannon to speak to Tony about getting the email distribution list revised for incidents as Harold is not receiving reports for the Oshawa area

West Region Health and Safety Committee	
Co-chairs Reports	Others
3.2 Complaints/9911's	Page 1 of 1

DATE	9911 #	REGION	ISSUE	INITIATOR	DATE RESOLVED
2024-06-05	HAZ-20420605-005	905	Steps missing on the collar	Ricky Bijai	Closed 2024-05-31
2024-06-12	HAZ-20240612-024	905	Steps missing, exceeds health and safety standards	Ricky Bijai	Closed 2024-06-12
2024-06-13	HAZ-2024-0610-007	519	Voltage on strand and cable tv strand, could not bleed off	Mike Cluchey	
2024-06-26	HAZ-20240626-002	905	The manhole is missing a step at the top of the hole as per required distance from collar to first step. It is also missing a step between what should be step and step 4, so step 3 is missing. A log ladder will not resolve the issue.	Roger Basant	
2024-07-09	HAZ-20240709-017	905	The pedestal door handle is broken, The door cannot be closed and swings in the wind. The pedestal is located on a busy sidewalk with potential to harm anyone walking by	Roger Basant	
2024-07-22	HAZ-20240722-045	905	Step not placed 18 inches from top of collar as per Bell Standards	Ramanjoth Bal	
2024-07-23	HAZ-20240723-002	905	Steps not placed up to bell spec/standard	Ramanjoth Bal	
2024-07-25	HAZ-20240725-025	905	Fiber pedestal broken and twisted. Door does not close	Roger Basant	
2024-07-29	HAZ-20240729-001	905	The MH requires a step placed as per bell spec	Roger Basant	

2020-08-19 9911 29362 has been reissued as 9911 29513 with current photos as hazard was not cleared.

2020-08-19 Nic Grasby to send Jason Mitandis out the week of Aug. 24 to 9911 29238 to ensure the step has been replaced.

2020-08-19 We need to verify that the non-conformity has been rectified before we close a 9911.

2021-05-12 for 9911 30828 contractor completed work; Tony said sight super and sight eng. Worked with Aecon to disassemble part of the scaffold

2021-11-10 Concern over 9911 (HAZ-20210922-002) slack span over road way

2022-10-19 John & Gil to work together to go through 9911's and pick the ones that should be recognized; if no 9911 then someone who did something under H & S; committee members to discuss each giving a set amount of points to recognize their person

2022-10-19 Tony to check with ISIT to see if they can add a link to the e_RHS in my work app

West Region Health and Safety Committee	
Co-chairs Reports	Others
3.3 Status of the training program	Page 1 of 1

Training	Trainers	COMMENTS	% COMP L.	Status
2023 January – APP's 002, 1089, 352, 357, 358	Managers and HS Reps	Managers Notepad		
2023 February – APP's 225, 240, 241, 251, 270, 255, 1077	Managers and HS Reps	Managers Notepad		
2023 March – APP's 006, 211, 209, 230	Managers and HS Reps	Managers Notepad		
2023 April- APP 265	Managers and HS Reps	Managers Notepad		
2023 May – APP	Managers and HS Reps	Managers Notepad		
2023 June- APP's 012, 207, 250	Managers and HS Reps	Managers Notepad		
2023 July/August - APP 221 & 223	Managers and HS Reps	Managers Notepad		
2023 Sept.- APP 203, 204 & 206	Managers and HS Reps	Managers Notepad		
2023 Oct. – APP	Managers and HS Reps	Managers Notepad		
2023 Nov. – APP's	Managers and HS Reps	Managers Notepad		
2023 Dec. – APP's	Managers and HS Reps	Managers Notepad		

West Region Health and Safety Committee													
Co-chairs Reports											Others		
3.5 Workplace Inspections											Page 1 of 1		

Workplace	City	Region	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
340 Moodie Dr	Nepean	613		x				x	x					
810 Fortune Cres	Kingston	613	x	x	x	x	x	x	x	x				
450 Princess St.	Kingston	613	x	x	x	x	x	x	x	x				
75 Bridge St.	Belleville	613	x	x	x	x	x	x	x	x				
380 College	Belleville	613	x	x	x	x	x	x	x	x				
500 Boundary Rd	Cornwall	613	x	x		x	x	x		CLOSED				
1012 Lea St.	Pembroke	613		x										
605 Beaver Hall Place	Thunder Bay	807												
114 John St	Barrie	705	x	x	x	x	x	x	x	x				
457 Aspdin Rd	Huntsville	705		x		x	x		x					
750 The Kingsway	Peterborough	705	x	x	x	x			x	x				
1235 Boundary Rd	Oshawa	905	x	x	x	x	x	x	x	x				
40 Esna Park	Markham	905	x	x	x	x	x	x		x				
600 Nebo Rd	Hannon	905	x	x	x	x	x	x		x				
475 Eastchester	St. Catharines	905	x	x	x	x	x	x		x				
1170 Pioneer Rd	Burlington	905	x	x	x					x				
76 Mulock Dr	Newmarket	905	x	x	x	x	x	x	x	x				
3570 Mavis Rd	Mississauga	905	x				x			x				
1563 Queensville Side Rd	Queensville	905												
55 North Queen	Toronto	416	x											
76 Rivalda	North York	416					x							
1500 Birchmount	Scarborough	416	x	x	x	x	x	x	x	x				
16 Norelco	North York	416	x				x			x				
220 Exeter Road	London	519	x	x	x	x	x	x	x	x				
301 Croft	Windsor	519		x		x	x	x	x	x				
171 Dawson Rd	Guelph	519	x	x	x	x	x	x	x					
998 Wilson Avenue	Kitchener	519	x	x	x	x	x	x	x	x				
353 Elgin St	Brantford	519	x	x	x	x	x	x	x					

2020-08-19 We need to get confirmation that the confined space rescue kit shelving has been installed. This could be done when we do a workplace inspection. Management to send out an email for verification.

2020-09-16 Tony to send note to Real Estate to find what locations have had the shelving units installed and to also ask them to H & S on the emails.

2020-11-10 Reps will start checking the shelves for mh rescue kits during their inspections

2020-11-10 Reps can check the shelves for mh rescue kits during their inspections. Reps can do a visual inspection to see if unit is there if not out on a code 3 manhole. The physical inspection remains with the manager assigned to the units.

2020-12-09 List of buildings will be revised as of Jan.2021.

2021-06-16 Canada Labour Code to be posted on all H & S Boards.

2021-09-15 Shannon to speak to Les Moore about printing copies of the updated Canada Labour Code to be placed at all locations.

2022-01-12 Kevin would like a list of what yards people are reporting to.

Health and Safety Committee	
Co-chair Reports	Others
3.6 Review of EOP	Page 1 of 1

WORKPLACES	DATE OF MEETING		Date of Evacuation		Primes
340 Moodie Dr., Ottawa		<input type="checkbox"/>		<input type="checkbox"/>	Dibaje/Stewart
1500 Birchmount, Scarborough		<input type="checkbox"/>		<input type="checkbox"/>	Ward/Reeves
600 Nebo, Hannon		<input type="checkbox"/>		<input type="checkbox"/>	Burford/Lollo
3570 Mavis, Mississauga		<input type="checkbox"/>		<input type="checkbox"/>	Doiron/Basant

2020-05-27 Nothing scheduled for now due to COVID.

2020-05-27 Esna Park may have 50 people.

2020-06-24 Tony to speak to Mike Burns about head count report to see which yards will now require EOP committees.

2020-08-19 Jeff to speak to Samer about fire drill.

2020-08-19 Harold to speak to Sean about organizing fire drill at Birchmount with John.

2020-09-16 Tony to call Allie Smith regarding EOP committees during COVID and what the process is.

2020-10-14 Fire drills to take place regardless of COVID-19.

2020-12-09 Committee asked if there is a form filled out after an EOP is done or some type of scorecard? Answer was that there is no forms and that it has always been an email sent from the BEC if any issues were identified during the drill.

2021-01-13 Tony to request BEC's send emails to Kevin and himself once EOP drills have taken place detailing how they went.

2021-05-12 Tony to send a reminder out next month to get the fire drills complete

2021-05-16 Tony to send reminder out soon

2021-09-15 Shannon to confirm head count at North Queen to see if EOP is required

2022-09-14 Tony sent reminder to all EOP managers

2023-02-08 BEC's to be trained end of February

2024-05-23 Shannon to ask Ali Dibaje about being the prime for Moodie with Jeff

West Region Health and Safety Committee	
Co-chairs Reports	Others
3.7 Review of Health & Safety Communications	Page 1 of 1
January 8 – Safety Talk: Fall Prevention	
January 15- Safety Talk: Snowmobile Safety Tips	
January 22 – Safety Talk: Needles and Syringes	
January 29 – Safety Talk: On-Duty System	
February 5 – Safety Talk: Inspection and Testing of Rubber Gloves	
February 12 – Safety Talk: Falling Ice	
February 19 – Safety Flash: Anti-Cut Gloves	
February 19 – Safety Talk: Space Cushions	
March 4 – Daylight Savings Time	
March 4 – Safety Talk: Confined Space Entry, Occupancy and Inspection Permit	
March 11 – Safety Talk: Testing Poles	
March 18 – Safety Talk: Good Hygiene, Vehicle Maintenance and Health	
March 25 – Safety Talk: Safe and Secure Parking	
April 1 – Safety Talk: MSA Altair 4X	
April 8 – Safety Talk: Distracted Driving	
April 15 – Safety Talk: Safety Cone Inspection	
- Safety Buttein: Unwanted Pests	
April 22 – Safety Talk: Protective Footwear and Protective Headwear	
April 29 – Safety Talk: How to Add an Emergency Contact and/or Medical Information on a Locked Cell Phone	
May 6 – Safety Talk: Circle Check	
May13 – Safety Talk: Flooded Areas	
May 20 – Safety Talk: Preventing Soft Tissue Injuries	
May 27 – Safety Talk: Protecting Yourself Against Bites and Stings	
June 3 – Safety Talk: Vegetation Management in Outside Plant	
June 10 – Safety Talk: Hearing Protection	
June 17 – Safety Talk:Poison Ivy	
June 24 – Safety Talk: Responding to a Spill	
July 1 – Safety Talk: Beat the Heat	
July 8 – Safety Talk: Positioning an Extension Ladder	
July 15 – Safety Talk: Manhole Rescue App Notifications	
July 22 – Safety Talk: Roadside Safety and Traffic Control	
July 29 – Safety Talk: Carrying a 28 ft Extension Ladder	
August 5 – Safety Talk: Defensive Driving Principles	
August 12 – Safety Talk: Safety Precautions After A Storm	
Agust 19 – Safety Talk: Safe Limits of Approach	
August 26 – Safety Talk: Back to School	

TITLE	Working at Heights in C.O.'s
TRACK NUMBER	4.36
CATEGORY	
INITIAL DATE	2018-06-13
CLOSING DATE	
PROBLEM STATEMENT	<p>220 Simcoe C.O. wanted someone who had the equipment and 5 point harness training in order to work on a ladder. There was no way to access the racks safely and there was nowhere to attach the 5 point harness. The issue was on the first floor.</p> <p>There are safety concerns regarding working at heights in Bell C.O.'s. Some of the hazards identified are lack of fall protection, climbing on cable racks and awkward work positions when removing or placing cable. (combined previous items 4.10 & 4.25)</p>
ACTIONS SUMMARY	Bell is reassessing a letter from HRSDC in 2010 regarding working at heights in central offices. A lack of fall protection specifically in 2 large Toronto CO s (76 Adelaide and 15 Asquith).
FUTURE ACTIONS	<p>2016-11-16 Still with Jacques Leroux.</p> <p>2016-11-16 First floor frame at 220 Simcoe, Little Giant Ladder might be the solution.</p> <p>2017-02-15 Refer to 4.10 as well.</p> <p>2017-03-22 Little Giant Ladder did not suit our needs.</p> <p>2017-05-17 Emailed Stacy about who to assign 9911 20917 too. Waiting on Bell as they investigate a few centralized problematic C.O.'s, Our techs were told by Bell H & S that they had to wear 5 point harness in C.O. Concerns over Battlefield training scheduled by Mohammed to do the scissor lift training at night.</p> <p>2016-07-13 Tony spoke to Jacques Leroux and agreed that we would be part of the process going forward.</p> <p>2016-10-12 Little Giant Ladder to be trialed.</p> <p>2016-11-16 A ladder will be ordered from Little Giant Ladder to field trial</p> <p>2016-12-14 Ladder has been ordered.</p> <p>2017-02-15 The techs who tried the ladder said it was too bulky and preferred not to use it. The manager prefers to rent a scissor lift.</p> <p>2017-02-15 Tony and Kevin to go to Simcoe on Feb. 21.</p> <p>2017-04-12 To test out a single man lift to see if it would work.</p> <p>2017-04-12 Gil & Rob would like to be involved in the discussion with Jacques Leroux.</p> <p>2017-05-17 Looking at single man lift.</p> <p>2018-06-13 September 17th meeting scheduled with Rob, Jamie, Tony and Kevin</p> <p>2018-07-13 For all work using the collars in that portion of the 220 Simcoe C.O. the union will be notified</p> <p>2018-07-13 Rob to send note to CSC Manager Ariel Weisz asking him to have associates notify union of work at 220 Simcoe.</p> <p>2018-09-19 A flash to be created.</p> <p>2018-10-17 Tony to ask Jacques Leroux to come to a meeting at 220 Simcoe. Process is to work off ladders.</p> <p>2018-11-14 Possibility of single man lift</p> <p>2018-11-14 Trialing telescopic pole</p> <p>2019-01-16 Techs to use scaffolds, ladders or lifts as required.</p> <p>2019-03-20 When we get a job at 220 Simcoe, we will rent a single man lift to trial.</p> <p>2019-06-12 Cat walks not an option; want to use an actual tool like the single man lift</p> <p>2020-05-27 no jobs planned as of now</p> <p>2021-06-16 Tony to follow up with Colin Sutherland</p> <p>2022-10-19 Tony to look into using a remote controlled vehicle for running cable on inaccessible racking.</p> <p>2023-02-08 Tony spoke to L1 group and they will not allow remote controlled vehicle to be used as it may cause injuries</p> <p>2023-08-10 Shannon and Harold to go see job with Zach (techs running mod cables)</p> <p>2024-08-14 Gil is being asked if there is a training package for working at heights for ETE techs. Harold and Kevin have been questioned in the past as well. To be discussed at Policy Committee.</p>
PRIME	Co-Chairs

TITLE	Inspections at Rivalda
TRACK NUMBER	4.46
CATEGORY	
INITIAL DATE	2020-10-14
CLOSING DATE	
PROBLEM STATEMENT	Concern over the amount of defects that need to be addressed.
ACTIONS SUMMARY	
FUTURE ACTIONS	<p>2020-10-14 This is location is a permanent reporting center for 17 techs but they are not currently there. Tony to speak to Stacy Aimola regarding the inspections that were done.</p> <p>2020-11-10 Stacy Aimola has started getting some of the issues resolved.</p> <p>2020-12-09 No more inspections at Rivalda until we have people reporting there.</p> <p>2020-12-09 Expertech has no designated area at Rivalda, Tony to look into this. We are not to do any more inspections of this location until we physically have technicians reporting there. We will work with Bell to have the issues that have been identified on previous workplace inspections resolved.</p> <p>2021-11-10 Rob asked Tony to check back with Stacy; Tony asked committee to also follow up with H & S rep at Rivalda.</p> <p>2021-12-08 Bell is taking care of the issues. Rob will co-ordinate with his Bell counterpart.</p> <p>2024-05-23 Rob Tulloch did walk thru with Jeremy Martin and Rachelle Poirier. Many non-conformities have not been addressed, but first aid kit and H & S board have been placed.</p> <p>2024-06-12 Shannon is now working on some of the issues with real estate.</p>
PRIME	Co-Chairs

TITLE	RH41 Cable Replacement
TRACK NUMBER	4.73
CATEGORY	
INITIAL DATE	2021-08-11
CLOSING DATE	2024-08-14
PROBLEM STATEMENT	RH41 cables on boom need to be replaced every 3 years.
ACTIONS SUMMARY	Harold saw a sticker on a truck that said either the cables had been replaced or when they needed to be replaced.
FUTURE ACTIONS	<p>2021-08-11 This should be done for all RH41's. Is transervice keeping track of this? Brian found the sticker in his truck on the inside of the backdoor. He called transervice and they have been no direction on where to put the stickers. A designated area needs to be determined for these stickers so techs know where to look.</p> <p>2021-12-08 Tony to discuss with Pierre Connolly.</p> <p>2022-09-14 Tony sent to fleet.</p> <p>2023-02-08 Tony waiting to hear back from Pierre Connolly. Transervice is looking into the stickers.</p> <p>2023-05-10 Rachelle and Shannon to work on stickers together.</p> <p>2023-08-10 TLC makes these stickers, Rachelle emailed all drivers of these trucks to make sure their dates are legible; TLC will replace as needed.</p> <p>2023-08-10 Sticker placement needs to be standardized; maybe on the boom and inside the back door? Also, not all trucks have stickers so we need to check to make sure they all have them.</p> <p>2023-10-18 Sticker placement to be standardized; stickers to be placed on boom, centered above the mounting point.</p> <p>2023-11-15 TLC has instructed their mechanics to place these stickers on the right side of the boom and to use Ptouch to write in the dates. This way they won't fade. It was suggested to use the type of sticker we use on OPI's. Inside the back door seems like the best option.</p> <p>2024-05-23 Will confirm with Harold Hellings whether this item can be closed next meeting.</p>
PRIME	Co-Chairs

TITLE	Techs on Restrictions
TRACK NUMBER	4.96
CATEGORY	
INITIAL DATE	2022-06-08
CLOSING DATE	
PROBLEM STATEMENT	Concern over techs on restrictions being treated with disrespect. This is creating a hostile work environment.
ACTIONS SUMMARY	
FUTURE ACTIONS	<p>2022-06-08 We need to educate our workforce that this is not acceptable. Techs on light duty have their own billing codes to charge and do not take away from the job billing.</p> <p>2022-08-17 Tony is looking for input from the committee. Respect in the Workplace and Violence in the Workplace training were suggested. Eliminating ECR (productivity) tracking was also suggested.</p> <p>2023-02-08 Rob stated that a splicer will feel inconvenienced having to do a manhole set up while the safety attendant is there (especially in the case of an ETE technician).</p> <p>2023-05-10 This may be referred to JLRC.</p>
PRIME	Co-Chairs

TITLE	Rodeo for Vehicles
TRACK NUMBER	4.100
CATEGORY	
INITIAL DATE	2022-06-08
CLOSING DATE	
PROBLEM STATEMENT	
ACTIONS SUMMARY	Committee would like to have a vehicle rodeo twice a year as this could help alleviate issues such as cleanliness and paperwork, among others.
FUTURE ACTIONS	<p>2022-08-17 To be discussed at co-chairs meeting.</p> <p>2022-10-19 Michel agreed at Policy Meeting to do rodeo in 2023.</p> <p>2023-02-08 Package built for reps to be in field to do ladder inspections.</p> <p>2023-05-10 Suggested to focus on one region at a time.</p> <p>2023-08-10 Health & Safety Director has committed to do this in 2024.</p> <p>2024-05-23 Shannon to speak to Daniel Trepanier to set up Webex with co-chairs to discuss.</p>
PRIME	Co-Chairs

TITLE	4.106
TRACK NUMBER	Altair Superusers
CATEGORY	
INITIAL DATE	2022-09-14
CLOSING DATE	
PROBLEM STATEMENT	Altair superusers have been requested by some of the field managers.
ACTIONS SUMMARY	
FUTURE ACTIONS	<p>2023-02-08 Alain Neveu to train reps in Ontario to be superusers.</p> <p>2023-05-10 Kevin to co-ordinate getting calibration done with superusers and Shannon to inform managers.</p> <p>2023-06-14 Shannon to send email to all managers.</p> <p>2023-08-10 Shannon to send out email again to managers to have this completed in September; managers could do an APP with their techs while the calibrations are being done.</p> <p>2023-08-10 Kevin needs a list of all units and who they are assigned to.</p> <p>2023-09-13 150 Altairs were recently purchased to replace Altairs older than 10 yrs. John is recalling the old ones and sending out the new ones.</p> <p>2023-09-13 Only one field manager has asked a committee member to calibrate Altairs.</p> <p>2023-10-18 Communication to go out to all managers outlining the process, calibration will need to be done every 6 months.</p> <p>2023-11-15 Communication has gone out to managers, calibrations will be scheduled for November.</p> <p>2023-12-06 Look into maybe adding to Power BI to see what has & hasn't been done.</p> <p>2024-02-08 Kevin, Harold and Shannon to talk about Power BI at next sub-committee meeting in Kingston.</p> <p>2024-05-23 Jimmy Camus has added Altair's to Power BI.</p> <p>2024-05-23 Managers need to have spare tanks on hand; remind techs to have their Altair's charged; if techs are on vacation make sure their Altair's are left (can John give each manager a spare Altair).</p> <p>2024-05-23 Meetings should be scheduled at same time as APP's.</p> <p>2024-06-12 We need to know which altair units were done and which ones were not?</p>
PRIME	Co-Chairs

TITLE	Lighting Required in Some Locations
TRACK NUMBER	4.109
CATEGORY	
INITIAL DATE	2022-09-14
CLOSING DATE	
PROBLEM STATEMENT	Lights required in some locations with mh rescue equipment so that equipment can be found incase of power failure.
ACTIONS SUMMARY	
FUTURE ACTIONS	<p>2022-12-07 Emgerency lights required for London and Oshawa.</p> <p>2023-05-10 Sign for kits in London and Oshawa needed, Shannon to look into.</p> <p>2023-06-14 Shannon to follow up with Tori Sutherland.</p> <p>2023-08-10 Both signs have been placed.</p> <p>2023-08-10 Work order open for the lights and has not been completed; Tori sent a follow up note to BGIS.</p> <p>2023-08-10 Can the rescue kit be moved? It shouldn't be behind a locked door, if not stored inside, can we put it in a shed in the yard?</p> <p>2023-10-18 Rechargable flashlight a possible solution for room in London; Oshawa has no other area for kit, sign on door with Shannon's, Noel's & Arlene's numbers to call for door code.</p> <p>2023-11-15 Note was sent to Arlene Gunnis (Oshawa area manager) and she says that there is a possibility that the lock can be removed in Oshawa. For London, Rachelle Poirier has been notified about the lighting.</p> <p>2024-02-08 Shannon wants to go to Oshawa and check out the workcenter. Light is in place at London workcenter.</p> <p>2024-05-23 Shannon to speak to Rachelle and Jeremy about putting signage up and a shed like at Nebo.</p>
PRIME	Co-Chairs

TITLE	RH44D & RH38D
TRACK NUMBER	4.121
CATEGORY	
INITIAL DATE	2023-04-05
CLOSING DATE	
PROBLEM STATEMENT	Daniel has the user manual from Francois Dube. Complete training in truck should be done. Currently have one RH44D in the westend. Truck is being driven but the bucket is not being used.
ACTIONS SUMMARY	
FUTURE ACTIONS	Shannon is looking into whether the truck can be driven and used in field without any training. 2023-05-10 Shannon and Daniel Trepanier to work on training package. 2023-06-14 Truck can be driven but bucket can't be used. 2023-08-10 Pierre Quenneville is working on a training package. 2023-10-18 English training package completed, French to be done, to be reviewed at sub committee meeting.
PRIME	Co-Chairs

TITLE	Tunnels Under York University
TRACK NUMBER	4.124
CATEGORY	
INITIAL DATE	2023-04-05
CLOSING DATE	
PROBLEM STATEMENT	Concerns are that tunnels lined with asbestos, there is no cell service and tech is working alone.
ACTIONS SUMMARY	
FUTURE ACTIONS	<p>Techs should be fit tested and use mask when working in tunnel. If no cell service, walkie talkies are required. There should also be a tech posted atop the manhole.</p> <p>2023-05-10 How were we notified about asbestos in tunnels? Zach and Kirk have walkie talkies if required.</p> <p>2023-06-14 There are signs in the tunnels; Paulo to get job # for Shannon.</p> <p>2023-06-14 There are asbestos signs in the tunnels, Paulo to get job # for Shannon, possibly try walkie-talkies.</p> <p>2023-11-15 Was the mask fit testing done for this? No.</p> <p>2024-05-23 Would York U allow us to test walkie talkies?</p> <p>2024-08-14 Kyle waiting to hear from Paulo to set up date for testing of walkie talkies.</p>
PRIME	Co-Chairs

TITLE	RH44D & RH38D – Design Concern
TRACK NUMBER	4.126
CATEGORY	
INITIAL DATE	2023-05-10
CLOSING DATE	
PROBLEM STATEMENT	44D needs to have training package on it. Concern over design of 38D truck.
ACTIONS SUMMARY	
FUTURE ACTIONS	<p>Concern with possible injuries to techs because of the design of the side door. Truck demonstration in Belleville with Shannon, Jamie and Harold.</p> <p>2023-06-14 Training package supposed to be in place week of June 19th.</p> <p>2023-11-15 Trucks are already in the field. Recommend H&S reps to go out into the field to notify technicians of possible problem.</p> <p>2024-05-23 Jeremy Kirby suggests a ladder rack shouldn't be on the passenger sliding door.</p> <p>2024-06-12 Tori to look into if there is another way to rack ladder to avoid tech hitting head.</p> <p>2024-06-12 Jeremy to send pictures to Victoria Sutherland of his truck for an example and she will see what she can come up with.</p>
PRIME	Co-Chairs

TITLE	Missing Rope from Sked Bag (rescue kit)
TRACK NUMBER	4.135
CATEGORY	
INITIAL DATE	2023-08-10
CLOSING DATE	
PROBLEM STATEMENT	There was a missing rope from the sked bag at Esna Park. We should have record cards of the kits being inspected each month.
ACTIONS SUMMARY	
FUTURE ACTIONS	The board shows the yellow straps and carabiners but we do not use them so they shouldn't be on board. Kevin Pond suggests we add them to the monthly workplace inspection. Discuss at sub-committee. 2023-11-15 Picture will stay as is. 2024-05-23 Shannon making stickers to cover items.
PRIME	Co-Chairs

TITLE	Ford 550 Splicing Truck
TRACK NUMBER	4.139
CATEGORY	
INITIAL DATE	2023-08-10
CLOSING DATE	
PROBLEM STATEMENT	AC works off the battery on the truck. To recharge the battery the truck needs to run for an hour and a half.
ACTIONS SUMMARY	
FUTURE ACTIONS	<p>The AC won't turn on until the battery is charged. The AC works for two hours before needing to be charged. The truck needs to run in order to charge.</p> <p>2023-11-15 Waiting to hear from Pierre Connolly.</p> <p>2024-02-08 Pierre Connolly says that it is not normal to take 1.5 hours to charge the battery. Need a training package on the electrical system.</p> <p>2024-05-23 Tori to follow up.</p> <p>2024-06-12 Auxillary fan with 12 volts and Jamie was ok with this but the fan blows only the hot air it intakes from outside.</p> <p>2024-06-12 Tori to confirm if it's 24 or 26 degrees when the AC turns on and also if the temp can be modified.</p> <p>2024-08-14 Campaign to adjust voltage at the battery. Replace current A/C to 12 volt system so that the battery isn't drained as quickly.</p>
PRIME	Co-Chairs

TITLE	Absence Notification
TRACK NUMBER	4.140
CATEGORY	
INITIAL DATE	2023-08-10
CLOSING DATE	
PROBLEM STATEMENT	H & S reps get email when someone has been off for three days. It shouldn't be issued on the third day but on the fourth day.
ACTIONS SUMMARY	
FUTURE ACTIONS	Can this be linked to the CO3 because the wrong reps are getting notifications. Bell uses a 4986 system that does this flawlessly, can we look into this? 2023-11-15 Jodi to make sure its issued on the 4 th day; Bobby Gibbons looking into integrating the CO3 and notifications. 2024-08-14 Probably not going to be implemented.
PRIME	Co-Chairs

TITLE	Bell Trucks Pulled off Road at North Queen
TRACK NUMBER	4.144
CATEGORY	
INITIAL DATE	2023-09-13
CLOSING DATE	
PROBLEM STATEMENT	Numerous trucks have floors on drive side rotted out under the floor mat. (24C Ford Econoline) Three of the trucks had recently been in for service.
ACTIONS SUMMARY	
FUTURE ACTIONS	<p>Rob would like a note sent out to techs to check their trucks by lifting floor mats.</p> <p>2023-10-18 Rob to send Shannon pictures of the floors.</p> <p>2023-11-15 Shannon spoke with fleet Transervice will endeavor to do better, a communication will not be sent out.</p> <p>2024-08-14 Three trucks in Ontario already done, one remaining truck to be done</p>
PRIME	Co-Chairs

TITLE	UFP Couplers
TRACK NUMBER	4.145
CATEGORY	
INITIAL DATE	2023-09-13
CLOSING DATE	
PROBLEM STATEMENT	Tech's hand got pinched. Why can't coupler be replaced with one complete line? Concern that injuries will continue to happen.
ACTIONS SUMMARY	
FUTURE ACTIONS	John to speak to Fleet And Zach Breiter about other possible options. The hose should be replaced right to the front of the truck as per Harold. Concern there are other trucks with the same couplers. 2024-02-08 Hose to possibly be reversed. 2024-06-12 Tori to speak to Zach and take a look into this. 2024-08-14 In Ontario, 3 out of 4 vehicles have been done.
PRIME	Co-Chairs

TITLE	Garbage is Overflowing
TRACK NUMBER	4.149
CATEGORY	
INITIAL DATE	2023-10-18
CLOSING DATE	
PROBLEM STATEMENT	When Gil his workplace inspections at some yards the garbage bins are overflowing. Gil is repeatedly calling Tori to have the bins dumped. The smaller bins are not helping.
ACTIONS SUMMARY	
FUTURE ACTIONS	<p>Can a sign be posted on the bins to call to have bins dumped? Cameras in the bins appear to be helping at Esna.</p> <p>2023-11-15 Note from Rachelle: If we have garbage bins that are consistently full, we should either increase the # of pickups per week or increase the size of the bins. I'll see about putting an "if garbage bin is full, call #" on the bins.</p> <p>2024-06-12 If signs can't be placed on bins, check to see if there is place near bins to place signes, ie. doors, stairway etc. Shannon to co-ordinate with Rachelle Poirier.</p>
PRIME	Co-Chairs

TITLE	Progistix and Storage of Equipment in Yards
TRACK NUMBER	4.151
CATEGORY	
INITIAL DATE	2023-10-18
CLOSING DATE	
PROBLEM STATEMENT	North Queen, Birchmount and Rivalda yards are having equipment stored near vehicles. Some areas measure about 15 ft high of stacked equipment. A barrier should be placed around the stored equipment to protect the vehicles.
ACTIONS SUMMARY	
FUTURE ACTIONS	<p>2023-11-15 Shannon spoke with Gayle Wires who looked into the GLBs stacked at NQ and Rivalda. Gayle said “ I have verified with the warehouse and this height is in alignment with how the GLBs are stored there ” she said that they are very stringent about following height limitations. Committee believes that the limit is a stacking of two pallets.</p> <p>2024-02-08 Looking at the pictures of the GLB pallets stacked, no problem according to management.</p>
PRIME	Co-Chairs

TITLE	Managers in Field With No PPE
TRACK NUMBER	4.156
CATEGORY	
INITIAL DATE	2023-11-15
CLOSING DATE	2024-08-14
PROBLEM STATEMENT	Manager was out in field with a tech and when asked to put safety glasses the manager said that he wasn't working with tools so he didn't need too.
ACTIONS SUMMARY	
FUTURE ACTIONS	Management has same PPE requirements as technicians. Managers should lead by example. 2024-02-08 Communication to all techs and management.
PRIME	Co-Chairs

TITLE	When Are Fit Tested Masks Required? (Pulling in Crew Specfically)
TRACK NUMBER	4.157
CATEGORY	
INITIAL DATE	2023-11-15
CLOSING DATE	2024-08-14
PROBLEM STATEMENT	When do underground techs wear for test masks?
ACTIONS SUMMARY	
FUTURE ACTIONS	2024-02-08 This was for the pulling-in crew for cutting lead. 2024-05-23 Masks are worn when removing lead cables or in the same duct structure as lead cables.
PRIME	Co-Chairs

TITLE	On Duty Manager Procedures
TRACK NUMBER	4.158
CATEGORY	
INITIAL DATE	2023-11-15
CLOSING DATE	
PROBLEM STATEMENT	Tech was in escalation all night and no one phoned him to check on him. Tech's managers said if the on duty manager sees the tech's work phone at home he can log the tech out. There are certain steps that an on duty manager should do that were not followed. John reviewd his process of when he is the on duty manager.
ACTIONS SUMMARY	
FUTURE ACTIONS	Concern that not all techs do not provide emergency or alternate contact info and technician could be in distress by their vehicle either in the Bell yard or at home. 2024-02-08 Asked HR to send out form to get proper contact info. 2024-05-23 Shannon to follow up with Jodi.
PRIME	Co-Chairs

TITLE	Why Techs Sometimes Go into Escalation?
TRACK NUMBER	4.159
CATEGORY	
INITIAL DATE	2023-11-15
CLOSING DATE	2024-08-14
PROBLEM STATEMENT	The on duty app has no separation between 2 hrs, 1 hr and Log Out. Techs have mistakenly logged out or extended their time on duty.
ACTIONS SUMMARY	
FUTURE ACTIONS	Committee wondered if it would be possible to redesign the on duty app so that there is a space between the 2 hrs, 1 hr and Log out options? 2024-02-08 IS/IT will not do this. 2024-05-23 Shannon to follow up.
PRIME	Shannon Rumble

TITLE	MH Lid
TRACK NUMBER	4.162
CATEGORY	
INITIAL DATE	2023-12-06
CLOSING DATE	
PROBLEM STATEMENT	Tech was using hook to remove mh lid and the lid rotated knocking the tech back into the mh ring.
ACTIONS SUMMARY	
FUTURE ACTIONS	Tech was very badly bruised. Hooks designed with lids with pins in them.
PRIME	Co-Chairs

TITLE	Accident Report Booklet
TRACK NUMBER	4.163
CATEGORY	
INITIAL DATE	2023-12-06
CLOSING DATE	2024-08-14
PROBLEM STATEMENT	Is it possible to bring these booklets back so that techs know the exact steps to follow when involved in an accident.
ACTIONS SUMMARY	
FUTURE ACTIONS	<p>Every truck should have one in the glove box. Vehicle accident checklist is on the H Drive. May need to be updated. Hard copy and an app or link would be good.</p> <p>2024-02-08 To be discussed at the next sub-committee meeting in Kingston.</p> <p>2024-05-23 Tori ordered booklets and Shannon to send out to all managers.</p> <p>2024-08-14 Shannon sent 20 booklets to each manager</p>
PRIME	Co-Chairs

TITLE	Tool Inspections
TRACK NUMBER	4.164
CATEGORY	
INITIAL DATE	2023-12-06
CLOSING DATE	
PROBLEM STATEMENT	The tool committee is working on the tool inspections.
ACTIONS SUMMARY	
FUTURE ACTIONS	Gloves to be sent out every 9 months. Blankets to be sent out every year. Lasher, pump and chainsaws could be assigned to trucks for yearly inspections.
PRIME	Co-Chairs

TITLE	New RH44's
TRACK NUMBER	4.165
CATEGORY	
INITIAL DATE	2024-02-06
CLOSING DATE	
PROBLEM STATEMENT	New floors in back of truck are metal and there is no rubberized mat.
ACTIONS SUMMARY	
FUTURE ACTIONS	Anti-fatigue mats might be a good idea. 2024-08-14 10 vehicles would need the mats; Tori has several options, waiting for approval
PRIME	Co-Chairs

TITLE	New Combo Trucks
TRACK NUMBER	4.166
CATEGORY	
INITIAL DATE	2023-02-06
CLOSING DATE	
PROBLEM STATEMENT	Two copper techs were working in a mh and all of a sudden there was no power. The inverter had died.
ACTIONS SUMMARY	Concern is tha techs aren't being trained on the inverters. The inverter kicked out, batteries died on the vehicle. 2024-05-23 Our technicians need to be trained. Transervice can provide training on the inverters.
FUTURE ACTIONS	2024-06-12 Tori to look for training document. 2024-06-12 We should be providing our own training. 2024-08-14 Tori sent Shannon 2 training packages, will be sending the third shortly.
PRIME	Co-Chairs

TITLE	Update on Near Miss with Power Cable
TRACK NUMBER	4.167
CATEGORY	
INITIAL DATE	2024-02-08
CLOSING DATE	
PROBLEM STATEMENT	Mario Condo might be able to provide an update.
ACTIONS SUMMARY	
FUTURE ACTIONS	<p>We don't know where the power came from. All procedures were followed by tech.</p> <p>2024-04-15 Techs back working on cable and two cables are still energized. Guy Miele said they're just mining copper cable.</p> <p>2024-05-23 Before removals, can a "power audit" be performed to find out where the power source is.</p> <p>2024-08-14 A power audit already takes place. Nedd to come up with another solution.</p>
PRIME	Co-Chairs

TITLE	Submarine Cable
TRACK NUMBER	4.168
CATEGORY	
INITIAL DATE	2024-02-08
CLOSING DATE	
PROBLEM STATEMENT	Years ago line trucks were driven onto barges to place submarine cable but in recent years the process has changed. Jamie has 150 to 200 km of submarine cable to place and he would like to put the line trucks on contracted barges to make placing cable easier.
ACTIONS SUMMARY	
FUTURE ACTIONS	2024-05-23- There are other contractors working on behalf of Bell that have approval for barges. Jamie has never heard back from Bell so he got quotes for boats & captains. Jamie Jennett and Nic Grasby have taken this offline. They are trying to expand our options outside of buying another barge. 2024-06-12 Option B is getting barge with a captain and this has already been priced out.
PRIME	Co-Chairs

TITLE	Southern Yellow Pine Poles
TRACK NUMBER	4.169
CATEGORY	
INITIAL DATE	2024-04-17
CLOSING DATE	
PROBLEM STATEMENT	These poles were placed between 1999 and 2009. Hydro has banded all of the poles.
ACTIONS SUMMARY	
FUTURE ACTIONS	<p>Expertech is not allowed to climb these poles so a bucket truck is used. Spurring is also not allowed. Jamie says that hydro can climb poles while testing as per normal pole testing procedure, can Expertech do the same? Harold said that new southern pine poles are being placed in Ontario and these poles are harder. New flash might need to be issued about new poles.</p> <p>2024-05-23 Daniel Trepanier said L1 Support should send out a flash.. Hydro inspects the old yellow pine type poles, if they pass inspection they are safe to climb. We should revisit old practice, treat the old yellow pine poles like regular poles.</p>
PRIME	Co-Chairs

TITLE	Near Misses Due to Copper Cable on Reels
TRACK NUMBER	4.170
CATEGORY	
INITIAL DATE	2024-04-17
CLOSING DATE	
PROBLEM STATEMENT	Techs had a near miss when pulling cable as the cable was not tied off on the outside of the reel.
ACTIONS SUMMARY	
FUTURE ACTIONS	<p>This issue should be brought to Progistixs and a flash may need to be issued.</p> <p>2025-05-23 Email Gayle W. to secure cable to reel.</p> <p>2024-05-23 Shannon to create flash.</p> <p>2024-08-14 Safety Talk to be issued in September.</p>
PRIME	Co-Chairs

TITLE	Loading Large Cable Reels on Truck
TRACK NUMBER	4.171
CATEGORY	
INITIAL DATE	2024-04-15
CLOSING DATE	
PROBLEM STATEMENT	There have been two injuries to techs while trying to wrestle reel into position on the back of the posi truck.
ACTIONS SUMMARY	
FUTURE ACTIONS	Committee asked if a forklift or pump truck would be helpful. John said that fleet was not going to get a forklift, the utility techs were trained without a forklift onsite. 2024-05-23 Possibly a learning thing, not the proper technique. Shannon to create flash. 2024-08-14 Shannon has a Safety Talk for this; she'll send to Kevin for approval.
PRIME	Co-Chairs

TITLE	Accident Investigations for 72 Eglinton
TRACK NUMBER	4.172
CATEGORY	
INITIAL DATE	2024-04-15
CLOSING DATE	
PROBLEM STATEMENT	A total of 13 different techs were working out of this building while being exposed to asbestos. None of the techs were aware of the exposure.
ACTIONS SUMMARY	
FUTURE ACTIONS	<p>Techs were working for roughly two weeks in vault before testing was done. Both asbestos and lead paint tested positive. Complete lack of communication from Bell to Expertech. Who made the decision it was safe for techs to return to work on March 11? Techs have been encouraged to complete WSIB form 3958a for exposure.</p> <p>2024-05-23 The communication breakdown is Expertech was told to leave, BTS doing training upstairs. What are the protocols? Roger Felix prioritized his job over the safety of techs.</p> <p>2024-05-23 Ask Angele for list of buildings with asbestos.</p> <p>2024-06-12 Daniel Trepanier is looking into this.</p>
PRIME	Co-Chairs

TITLE	Wallaceburg Rescue Kits
TRACK NUMBER	4.173
CATEGORY	
INITIAL DATE	2024-04-30
CLOSING DATE	2024-08-14
PROBLEM STATEMENT	Closest rescue kit is showing in Windsor for Wallaceburg which is an hour's drive away.
ACTIONS SUMMARY	
FUTURE ACTIONS	Rick said the closest rescue kits, which are Bell resuce kits, are located in Chatman which is a 20 minute drive away or Sarnia which is 40 minutes. 2024-05-23 Shannon to discuss with Rick Dorion, we will request kit for Chatham. 2024-06-12 Kit is in Chatham and in system.
PRIME	Co-Chairs

TITLE	Battery Come Along
TRACK NUMBER	4.174
CATEGORY	
INITIAL DATE	2024-05-23
CLOSING DATE	
PROBLEM STATEMENT	Training needed for Bill Heaselgrave and Trevor Cain.
ACTIONS SUMMARY	
FUTURE ACTIONS	Mario Condo to do training, ask Dan Harrison who needs training and invite H & S Reps. 2024-08-14 All techs that work on power need to be trained.
PRIME	Co-Chairs

TITLE	Hydraulic Leak
TRACK NUMBER	4.175
CATEGORY	
INITIAL DATE	2024-05-23
CLOSING DATE	
PROBLEM STATEMENT	Evan Lioumanis' rodder truck had a hydraulic leak; techs need to be trained to shut off hydraulics
ACTIONS SUMMARY	
FUTURE ACTIONS	Kirk Douthwright to order more than 6 spill kits. Brooms also needed to clean up spills. Enviro line was called. We should have contained the spill and Enviro line should have cleaned it up. Does Enviro line ask about quantity of spill? Kirk should have gone to site. Shannon to speak to Kirk Douthwright and Zach Breiter. 2024-08-14 Shannon spoke to Zach, Kirk and Enviro Line and there was a misunderstanding. Hydraulic shutoff valve location should be part of the standard training package.
PRIME	Co-Chairs

TITLE	RH44 Air Conditioning
TRACK NUMBER	4.176
CATEGORY	
INITIAL DATE	2024-05-23
CLOSING DATE	2024-08-14
PROBLEM STATEMENT	The AC doesn't turn on until inside truck temp reaches 26 degrees. Matt Gordon has owners manual.
ACTIONS SUMMARY	
FUTURE ACTIONS	2024-06-12 See 4.139. Tori to follow up.
PRIME	Co-Chairs

TITLE	Reptitive Strain Injuries
TRACK NUMBER	4.177
CATEGORY	
INITIAL DATE	2024-06-12
CLOSING DATE	
PROBLEM STATEMENT	Bell has changed their desgins which is now causing reptitre strain issues for techs.Instead of multi ports they're running singles to the house, so techs are opening 18 fibre cable sheaths in one shift instead of one.
ACTIONS SUMMARY	There is an RPX Drop Wire Tool in tool catalogue.
FUTURE ACTIONS	2024-08-14 Bell is not changing their designs even though there has been other repetitive strain injuries. Can committee find tool to open single fiber drop? To be discussed at Policy Committee.
PRIME	Co-Chairs

TITLE	MH Rescue Kit in Chatham
TRACK NUMBER	4.178
CATEGORY	
INITIAL DATE	2024-06-12
CLOSING DATE	2024-08-14
PROBLEM STATEMENT	MH Rescue kit is not showing up in Chatham. The kit is in the yard but it isn't showing on the app.
ACTIONS SUMMARY	
FUTURE ACTIONS	Jeremy Martin to have list updated.
PRIME	Co-Chairs

TITLE	No Rescuers
TRACK NUMBER	4.179
CATEGORY	
INITIAL DATE	2024-06-12
CLOSING DATE	2024-08-14
PROBLEM STATEMENT	Tech accidently activated MH Rescue and there were no rescuers available. There was a kit in Chatham but it was not showing on the app so the tech was showing 50 km out of the area.
ACTIONS SUMMARY	
FUTURE ACTIONS	
PRIME	Co-Chairs

TITLE	Underground Trucks
TRACK NUMBER	5.92
CATEGORY	
INITIAL DATE	2024-08-14
CLOSING DATE	
PROBLEM STATEMENT	Concern that some trucks have not been cleaned for lead yet.
ACTIONS SUMMARY	
FUTURE ACTIONS	Truck cleaning with resume in September and will go through November.
PRIME	Co-Chairs

TITLE	Hydro Training
TRACK NUMBER	5.93
CATEGORY	
INITIAL DATE	2024-08-14
CLOSING DATE	
PROBLEM STATEMENT	Should techs be working by themselves on joint use? What training exactly is covered in the hydro training?
ACTIONS SUMMARY	
FUTURE ACTIONS	At least one line tech usually works by himself.Line work in bucket trucks is the most dangerous.
PRIME	Co-Chairs

TITLE	Exeter Rd., London
TRACK NUMBER	5.94
CATEGORY	
INITIAL DATE	2024-08-24
CLOSING DATE	
PROBLEM STATEMENT	There have been a couple new floods over the last few months in London.
ACTIONS SUMMARY	
FUTURE ACTIONS	Rachelle was unaware of flooding but she did open a ticket. Shannon to look into. Flood due to roof leaking is what rep was told.
PRIME	Co-Chairs

TITLE	Extreme Weather Events
TRACK NUMBER	5.95
CATEGORY	
INITIAL DATE	2024-08-14
CLOSING DATE	
PROBLEM STATEMENT	Kevin would like to add this topic to the list to be discussed at the next sub committee meeting as we don't have a procedure for extreme weather.
ACTIONS SUMMARY	
FUTURE ACTIONS	
PRIME	Co-Chairs

TRACK NUMBER	6.276 (Re-Opened)
TITLE	Black Aluminum Dust/General Cleaning
INITIAL DATE	2021-09-15
CLOSING DATE	
PROBLEM STATEMENT	Bell is having their trucks cleaned once a year (shelving units in back of truck) Kevin to find out from Bell what they are using to clean and what he process is. Tony to look into as well. Techs will be allowed to clean their shelving once a year (optional) with soap, water and vacuuming. Tony to find out how much time will be allotted. Techs are allowed to wash shelves with soap and water and then vacuum once a year. How much time has been allotted by Bell to do this? To be discussed at sub committee meeting. Shop vacs should be at every location. This has not happened. Sweeping compound should be used as well. Shop vac is the best option. John Ward to speak to Jeremy Martin about ordering more shop vacs,
TRACK NUMBER	6.326
TITLE	Moving Monthly Meetings
INITIAL DATE	2019-12-11
CLOSING DATE	
PROBLEM STATEMENT	Kevin would like to move the monthly meetings around Ontario instead of being held in one place, especially now that Attwell is closing. Tony to speak to Michel. Shannon to follow up.
TRACK NUMBER	6.338
TITLE	Go Live Date for Confined Space App
INITIAL DATE	2020-02-12
CLOSING DATE	2024-08-14
PROBLEM STATEMENT	The app goes live the first week of March. We have asked about doing a live test of the system. Discussed at co-chair meeting and co-chairs developing a plan for mock tests. There is a plan in place, waiting to schedule a date and location in 2022. Kingston, Ottawa & Peterborough trials have been done, more trials to come, there has been some success and some failures. More testing to be done in the new year. Kevin asked if a manhole rescue kit is currently being used and no other kit is available in the 50km radius, shouldn't technicians that are affected be informed to vacate their confined space? Yes, techs are to vacate confined space.
TRACK NUMBER	6.367
TITLE	Unionville MH Closures
INITIAL DATE	2021-01-13
CLOSING DATE	
PROBLEM STATEMENT	Closures located in mh appear to be very old but are only 6 months old. Cable repair wanted to get the water tested in mh to see what is happening. There have been similar issues in Toronto and Brockville. It seems that when these mh's were rebuilt they were backfilled with gravel and not clay and dirt. This changes the way it is grounded. Corrosion through induction. Bell practice from 1946 shows that an anode needs to be placed to prevent this type of corrosion. Bell is addressing the issue and trialing powder coated stainless steel closures. Stainless steel closures rotted. Bell did some water testing and there were issues with the PH levels.
TRACK NUMBER	6.371
TITLE	Training Packages for RH37 & RH41
INITIAL DATE	2021-05-12
CLOSING DATE	
PROBLEM STATEMENT	The training packages for RH37 & RH41 need to be updated as they are outdated. Tony to bring to co-chair meeting. New packages being created by Pierre Connolly on all of our vehicles. Shannon to follow up with Pierre Connolly. Tori to check. New packages are not coming. Tori to follow up.
TRACK NUMBER	6.379
TITLE	Brantford Hydro Pole Incident
INITIAL DATE	2021-08-11
CLOSING DATE	2024-08-14
PROBLEM STATEMENT	Techs in Brantford where doing a slack span road crossing when the pole broke and fell, it was caught by hydro wires. The root cause of the accident was engineering as they are forbidden from doing a slack span road crossing as per Bell Practice. A flash or communique to be sent to all techs and field managers. Check if flashed issued.
TRACK NUMBER	6.389
TITLE	ISIT Working Weekends-CVOR Paper Copy
INITIAL DATE	2022-04-13
CLOSING DATE	
PROBLEM STATEMENT	Should techs fill out paper copy of CVOR when ISIT has the automated CVOR system down on weekends? Concern that if paper copy is used that we would have two logbooks if stopped by MTO. App stores data. Log books will be given to the techs even when the automated system starts in January. Paper copy is part of the law/log. Our Schedule 1 is not accurate as Attwell is still listed as the address and not Weston Rd. Geotab works separately then our system and is not affected by system outages. What happens when Geotab goes down? Geotab works separately then our system so it will work when ISIT is working on the system over weekends. As long as tech logged in before and Geotab goes down it will still continue to track vehicle and update once app is back online.

TRACK NUMBER	6.394
TITLE	Portuguese Pastry (Pasteis de Nata)
INITIAL DATE	2022-09-14
CLOSING DATE	
PROBLEM STATEMENT	Shannon told the committee she would bring in pasteis de nata at the April meeting.
TRACK NUMBER	6.395
TITLE	MH Rescue Equipment Signs
INITIAL DATE	2022-09-14
CLOSING DATE	
PROBLEM STATEMENT	Will signs be posted in locations with rescue equipment indicating where kits are? Can location of equipment and door codes be given in the MH Rescue App? Adrian to look into. Signs have been put up in places where the kits aren't visible.
TRACK NUMBER	6.399
TITLE	Body Belts
INITIAL DATE	2022-10-19
CLOSING DATE	2024-08-14
PROBLEM STATEMENT	Mavis ordered all new body belts (combo body belts) Rob is asking if there are any other techs without combo belts. Shannon asks all techs in pole top rescue training if they have combo belts. Tony to send out another reminder to managers that all techs should have combo line belts. Maybe when Shannon does the line training she can have different size belts with her for techs to try on and to order the right size. New flash created. Reminder to be sent to manager again that all techs should have combo belt. When tech receives new belt old belt should be returned.
TRACK NUMBER	6.402
TITLE	New Grease in Copper Cable
INITIAL DATE	2022-12-07
CLOSING DATE	2024-08-14
PROBLEM STATEMENT	The grease has changed on the copper cable and it smells. Harold asking if there is a new MSDS sheet. MSDS sheet sent to Harold.
TRACK NUMBER	6.404
TITLE	Rep's Doing Ladder Inspections in the Field
INITIAL DATE	2022-12-07
CLOSING DATE	
PROBLEM STATEMENT	Ladder inspections are currently scheduled to be done in Ontario and Quebec starting in the new year, details to follow on when, how and what is to be done. Part of Rodeo.
TRACK NUMBER	6.407
TITLE	Hazard Assessments
INITIAL DATE	2023-04-05
CLOSING DATE	2024-08-15
PROBLEM STATEMENT	Do the hazard assessments go to anyone once they are inputted? Shannon said they go to the field manager. Flash to be created on hazardous assessments. Can there be a pop up box to let techs know that a hazardous assessment has already been entered for that location and job #? Flash was sent out. Red dot in app means hazardous assessment went in.
TRACK NUMBER	6.410
TITLE	APP 260
INITIAL DATE	2023-05-05
CLOSING DATE	
PROBLEM STATEMENT	There is confusion over one of the paragraphs in the APP. Translation does not seem to be accurate. APP needs to be corrected for further use. Communique's should also have yes or no option. Can we fix this?
TRACK NUMBER	6.412
TITLE	North Queen Assigned Parking
INITIAL DATE	2023-06-14
CLOSING DATE	
PROBLEM STATEMENT	Meeting with Adrian Guda in January about posting signage at North Queen about parking. Becoming an issue now with Bell techs. Shannon to speak to Tori Sutherland. The signs came in today (Aug 10) and will be mounted to the fences, the fences are overgrown with weeds. Can we have all of the weeds taken care of? Parking signs placed.
TRACK NUMBER	6.413
TITLE	Rescue kit in Oshawa
INITIAL DATE	2023-08-10
CLOSING DATE	
PROBLEM STATEMENT	Confined space rescue kit in Oshawa is behind locked door, door code lists need to be updated.
TRACK NUMBER	6.415
TITLE	Does IT know when On Duty system goes down?
INITIAL DATE	2023-08-10
CLOSING DATE	2024-08-14
PROBLEM STATEMENT	If IS/IT is aware of when the On Duty system goes down, can they alert H & S and managers? They do not know.

STATEMENT	
TRACK NUMBER	6.416
TITLE	APP for Rooftop Work
INITIAL DATE	2023-08-10
CLOSING DATE	
PROBLEM STATEMENT	Rooftop work is being issued to us , is it possible to have an APP issued? Rooftop work was to be done by mobility and not Expertech techs as per Frank Greco. APP Work for Roofs was completed by Frank's techs.
TRACK NUMBER	6.419
TITLE	Antiseptic Wipes (First Aid Kits)
INITIAL DATE	2023-10-18
CLOSING DATE	2024-08-14
PROBLEM STATEMENT	Antisepetic wipes expire in Feb. 2024 in Kevin's area, Bryan will need to order more. Pack of 100 now available through Rachelle.
TRACK NUMBER	6.420
TITLE	Pole Top Rescue Ladders
INITIAL DATE	2023-11-15
CLOSING DATE	
PROBLEM STATEMENT	Are the ladders to be sent back to the manufacturer after being used for a pole top rescue? If so, does this apply to the pole top rescue training as well.
TRACK NUMBER	6.422
TITLE	Corner Mount Controls
INITIAL DATE	2023-12-06
CLOSING DATE	
PROBLEM STATEMENT	Some trucks are having problems with their corner mount controls as the controls are seizing. Possibility of sending note to managers with line techs.
TRACK NUMBER	6.426
TITLE	Environment Canada and Chainsaws
INITIAL DATE	2024-02-08
CLOSING DATE	
PROBLEM STATEMENT	There is currently a chainsaw inventory to ensure all chainsaw training has taken place and all techs have the proper PPE. QR codes being worked on for chainsaws.
TRACK NUMBER	6.427
TITLE	Rubber Mats
INITIAL DATE	2024-02-08
CLOSING DATE	
PROBLEM STATEMENT	Mats are being replaced and recalibrated. Peterborough has already had this done. Mats will be tracked in SAP.
TRACK NUMBER	6.428
TITLE	Portable Bump Stations
INITIAL DATE	2024-02-08
CLOSING DATE	
PROBLEM STATEMENT	These are being recalled as there is no reason to have them anymore as they were issued during Covid. For techs who don't have access to bump stations they will be able to keep portable bump stations
TRACK NUMBER	6.429
TITLE	H&S Resource Training
INITIAL DATE	2024-06-12
CLOSING DATE	
PROBLEM STATEMENT	Kevin would like to have CSA Z1003, Physosocial and ergonomic training. Shannon to check with Daniel.
TRACK NUMBER	6.430
TITLE	APP 221
INITIAL DATE	2024-08-14
CLOSING DATE	
PROBLEM STATEMENT	Note should be added to APP that safety glasses should be worn.
TRACK NUMBER	6.431
TITLE	APP 223
INITIAL DATE	2024-08-14
CLOSING DATE	
PROBLEM	Clear instructions are needed for what is for line and what is for splicers so techs aren't doing APP's they shouldn't.

STATEMENT	
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TITLE	Concern Over Asbestos
TRACK NUMBER	4.20
CATEGORY	
INITIAL DATE	
CLOSING DATE	
PROBLEM STATEMENT	Committee member wants to make it mandatory that techs ask the NIC if there is asbestos present at the work locations. A bulletin is to be done for ETE techs to ask the NIC about asbestos. Jamie to bring this up on the monthly call with the NIC's. Bell H & S Boards have notifications of where asbestos can be found. If nothing is posted techs to contact NIC. Pre-job checklist to be created for ETE. Tony reviewed form created by Bash, it needs to be expanded to include all risk assessment.
ACTIONS SUMMARY	
FUTURE ACTIONS	<p>2018-06-13 Committee would like to see all property management lists with asbestos in C.O. Will be placed on either the H & S page or Real Estate page of Expertech website.</p> <p>2018-07-13 Jamie to check BGIS. Harold to file internal complaint quoting section 125-214 of the Canada Labour Code.</p> <p>2018-09-19 List of buildings where asbestos is known has been added to our intranet site. To be updated on an ongoing basis.</p> <p>2018-10-17 IS/IT working to get the asbestos link to work on the phones</p> <p>2018-11-14 Asbestos link is the most up to date info we can get but the list is always changing</p> <p>2018-11-14 Tony to find out if there are any other lists with asbestos sights, Nexacor used to have a detailed list</p> <p>2018-12-12 Tony speaking to Mathieu Coloumb who is the Senior H & S Hygienist at Bell.</p> <p>2019-04-17 Tony has meeting with hygienist on April 18. Still looking for a list of asbestos sites.</p> <p>2019-05-15 Bell's goal is to create a list of all locations with asbestos</p> <p>2020-06-24 Being worked on at policy level with Bell</p> <p>2022-08-17 Two courses added to Career Zone for all H & S Reps & Committee members. Once they are completed, completion dates are to be sent to Shannon and Kevin. The courses are to be self assigned AMP (Asbestos Management Program) series of two courses HSSS_4005 and HSSS_4006.</p> <p>2022-10-19 Harold is asking who is on the Expertech Asbestos Task Force. Requesting list of CO's where asbestos is known to be present.</p> <p>2022-12-07 No Bell Canada employee will work with ACM asbestos except for Expertech techs as per Tony</p> <p>2023-05-10 Bell did an inventory of all buildings so that all plans will have info of where asbestos is, should take a few months</p>
PRIME	Policy Committee

TITLE	Fiber Coupler
TRACK NUMBER	4.79
CATEGORY	
INITIAL DATE	2021-11-10
CLOSING DATE	2024-08-14
PROBLEM STATEMENT	Couplers being used on 1728 cables and techs are being trained to drill into couplers and then fill with silicone. Concern over techs drilling into coupler given how small they are.
ACTIONS SUMMARY	
FUTURE ACTIONS	<p>2021-11-10 Dan to look into.</p> <p>2021-12-08 Rob would like some type of vice to hold the coupler. A vice could be used by splicers for other functions. APP 202 Electric Drills (g) states "Never hold the piece of work to be drilled by hand. Use a bench vise to hold smaller pieces."</p> <p>2022-01-12 Bell Practice contradicts APP 202.</p> <p>2022-02-16 Support group as asked OTR to see if manufacturer can predrill holes in the couplers.</p> <p>2022-12-07 Tony to speak to John about buying mini vices.</p> <p>2023-05-10 Tool Room to be drilling the holes and keep couplers in stock.</p> <p>2023-06-14 Going to trial drilling holes in tool room, Quebec may not follow suit.</p> <p>2023-10-18 New cable coming out where coupler will not be required.</p>
PRIME	Policy Committee

TITLE	Emergency Co-Ordinators Re-Assessment
TRACK NUMBER	4.112
CATEGORY	
INITIAL DATE	2022-10-19
CLOSING DATE	
PROBLEM STATEMENT	Need to re-assess the emergency co-ordinators now that the associates for most of the yards aren't working there. Searchers are wardens need to be re-assessed as well.
ACTIONS SUMMARY	
FUTURE ACTIONS	2023-02-08 Adrian is working on this; Part of the Workways program from Bell. 2023-08-10 Shannon to reach out to Tori Sutherland. 2023-10-18 Shannon to reach out to Tori, each office may need to come up with their own schedule / plan. 2023-12-06 Rachel Poirier is now working on this.
PRIME	Policy Committee

TITLE	Asbestos Training Through Career Zone
TRACK NUMBER	4.115
CATEGORY	
INITIAL DATE	2022-12-07
CLOSING DATE	
PROBLEM STATEMENT	Is there a training package for drilling the asbestos tiles? Concern that wearing a hepa mask is optional. How old are the vacuums and who actually has one?
ACTIONS SUMMARY	After 80 drills the vacuum filter needs to be cleaned. Audit to be done on all hepa vacuum's.
FUTURE ACTIONS	<p>2022-12-07 John to look into possibly bar coding the hepa vacuum's. John to also bring this topic to the Tool Committee. Tony to check with Harold Pierre.</p> <p>2023-05-10 Training will be available through career zone. Hepa vac audit to take place. Maybe a QR code sticker to be placed on unit to keep track of where they are and how much use they get. John Ward is in the process of co-ordinating this. We also need some spare vacuums and find out if the contractor in Montreal is still cleaning the vacuums. There are 158 hep vacs that need to be tracked down.</p> <p>2023-11-15 Toolroom is looking at replacing vacuums with a more ergonomic unit for techs. John Ward is still working on a new process to track / clean / replace vacuums.</p>
PRIME	Policy Committee

TITLE	Hydro Permit
TRACK NUMBER	4.125
CATEGORY	
INITIAL DATE	2023-04-05
CLOSING DATE	
PROBLEM STATEMENT	When working on joint use poles, we should be made aware of permits that state why or why not we are able to work on them. Concern that field manager had permits and would not share with techs.
ACTIONS SUMMARY	
FUTURE ACTIONS	
PRIME	Policy Committee

TITLE	Rescue Kits Removed From Esna Park
TRACK NUMBER	4.136
CATEGORY	
INITIAL DATE	2023-08-10
CLOSING DATE	2024-08-14
PROBLEM STATEMENT	Both rescue kits were removed from Esna Park and neither had been scanned out and the techs didn't take all the pieces.
ACTIONS SUMMARY	
FUTURE ACTIONS	Do we need to send out a flash to remind the techs that when they take the rescue kit they need to scan the kit in the rescue app not the tool inventory app – if they scan in the tool app, can a box pop up stating that if they are removing the kit from its location they need to scan it in the rescue app. Kit is not to be used as a substitute for a tripod. 2023-10-18 Was discussed at policy committee meeting. Was agreed that kits designated confined space rescue kits are not to be used as a tripod. We have some extra kits that could be designated for tripod use.
PRIME	Policy Committee

TITLE	On Duty and Confined Spaces
TRACK NUMBER	4.137
CATEGORY	
INITIAL DATE	2023-08-10
CLOSING DATE	2024-08-14
PROBLEM STATEMENT	Should techs be removed from mh's when on duty system goes down?
ACTIONS SUMMARY	
FUTURE ACTIONS	Rescue App doesn't work when on duty goes down, concern over safety of techs. 2023-10-18 Discussed at policy, techs in class 2 mh's may have to exit mh when on duty system goes down. 2023-11-15 A communication will be made at the next sub-committee meeting in Kingston.
PRIME	Policy Committee

TITLE	MH Rescue System
TRACK NUMBER	4.142
CATEGORY	
INITIAL DATE	2023-09-13
CLOSING DATE	
PROBLEM STATEMENT	If the on duty system is down, the mh rescue system is down but what happens if the intranet is down company wide? Does the mh rescue system work?
ACTIONS SUMMARY	
FUTURE ACTIONS	
PRIME	Policy Committee

TITLE	APP Refreshers
TRACK NUMBER	4.150
CATEGORY	
INITIAL DATE	2023-10-18
CLOSING DATE	
PROBLEM STATEMENT	Concern that techs aren't reading the APP refreshers and just clicking the link on the bottom of the page. Concern about specific APP's like Electrical Awareness that needs to be trained and understood in depth.
ACTIONS SUMMARY	
FUTURE ACTIONS	2023-11-15 H&S team looking at adding questions back.
PRIME	Policy Committee

TITLE	Confined Space Rescue Trial
TRACK NUMBER	4.155
CATEGORY	
INITIAL DATE	2023-10-18
CLOSING DATE	
PROBLEM STATEMENT	<p>A few items identified at the trial done in Keswick:</p> <ul style="list-style-type: none"> -request to have a rescue kit placed in Newmarket -cell service spotty, had to hit the button twice; once sent it didn't say sent -person requesting rescue gets confirmation request sent -one of five techs responded -two techs heard alarm but didn't see alert on phone -Shannon did not receive alert either -committee would like each crew to have a team meeting to ensure all phones alarm properly -alerts should continue to alarm until tech responds to request -send request to 10 techs as we are only getting a 20% response -alerts sent to techs should be louder
ACTIONS SUMMARY	
FUTURE ACTIONS	
PRIME	Policy Committee

TITLE	Simcoe Bridge Move Incident
TRACK NUMBER	4.160
CATEGORY	
INITIAL DATE	2023-11-15
CLOSING DATE	
PROBLEM STATEMENT	While working in 3AMH16 – 3 copper techs were in the MH and two of them had just closed up the cable 63 retrofit and were checking it was holding air with no leaks while the third tech was labelling and verifying cables & ducts planning next cable when the third tech noticed the fiber cables started to vibrate and they pulled tight thru the MH. He told the other techs hey something is happening, then the copper splice vibrates. All 3 techs stand up about to leave the MH when the copper closure they just were working on took off from one side of the MH and crashed into the duct structure where the new 900 cable was in. The 900 top sheath was stripped from the 900 up into the ducts just leaving the pairs in the closure. Note that if two of the techs hadn't of stood up they would have been badly injured. Techs had to jump over the copper cable being pulled in order to not get pinned against the opposite wall of the MH. If they hadn't jumped out of the way they all would have been injured. When the techs got out of the MH they walked over to the Simcoe Bridge Construction site and saw the large excavator was stopped next to the open pit and a contractor was looking into the pit. Then the contractor acknowledged our techs and came over to talk to them quickly and heard about the MH incident.
ACTIONS SUMMARY	
FUTURE ACTIONS	2024-05-23 Implement a plan to have Bell rep on site while we are working. George G. doesn't want final say. He's there working with Arlene. Brennan didn't have locates. Tailgate happening each day to ensure Brennan knows we are on site.
PRIME	Policy Committee

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Miscellaneous Items at Policy Committee	Page 1 of 1

TRACK NUMBER	6.411
TITLE	Hardhat Solution
INITIAL DATE	2023-05-05
CLOSING DATE	
PROBLEM STATEMENT	Do we have a hardhat solution for someone who wears a turban? Regular hardhat can be worn with a chin strap. Committee has found out that the suspension has to sit properly on techs as per Canada Labour Code. Committee to take a look at BTS Policy on PPE-ESP201.
TRACK NUMBER	6.414
TITLE	Removal of Microwaves from Trucks
INITIAL DATE	2023-08-10
CLOSING DATE	
PROBLEM STATEMENT	What is the follow up that is being done by the front line managers?

Closed Items

3. Co-chairs reports:

3.4 Review of safety issues on vehicles

4. Review of Open Items:

- 4.1 Hilti Drills and Hepa Vacuums
- 4.2 HRSDC AVC's
- 4.3 Altair 4 Gas Monitor
- 4.4 ETE power work done by untrained techs
- 4.5 BFD and CFD Ducts – Possible Asbestos Hazard
- 4.7 Review of Defensive Driver Training program
- 4.8 Non-Standardized MH Guards
- 4.9 Emergency Descent Equipment
- 4.11 Placing PLP Closure in Vehicles
- 4.12 Spotracker Visibility
- 4.13 New Pelsue MH Guards
- 4.14 Pre-Op Inspection Checklists
- 4.15 ETE Battery Handling and Transportation
- 4.16 Concerns over the Training of Line Techs
- 4.17 Battery Hoist
- 4.18 On Duty Escalation
- 4.19 Fiber Particles in Back of Truck
- 4.21 Power Outage
- 4.22 Backup Camera's
- 4.23 Gate at 240 Attwell Dr.
- 4.24 Belfield Parking Lot
- 4.26 Lack of Knowledge
- 4.27 New Line School Set Up
- 4.28 Back Doors on RH41 and FODB
- 4.29 Vehicle Maintenance
- 4.30 Parking at Railside, Birchmount and Belfield
- 4.31 Tree Trimming
- 4.32 ESPP System Failed
- 4.33 Tow Behind Compressors
- 4.34 Working with Lead in C.O.'s
- 4.35 Concern there Aren't Enough Coaches
- 4.37 Joint Use Trenches
- 4.37 Defibrators
- 4.37 Confined Space Rescue Concerns
- 4.37 Flat Masks
- 4.38 Road Side Set Up's
- 4.38 Salting at Mavis
- 4.38 CVOR App
- 4.39 Salting at Attwell
- 4.39 First Aid Attendant List
- 4.40 Runnymede Pole Incident
- 4.41 Masks
- 4.42 Extension Ladders
- 4.43 Accident Investigations
- 4.44 Techs Participation in H & S
- 4.45 9911's in the 705 Area
- 4.47 Water Cooler Filter Maintenance
- 4.49 Mh Rescue APP
- 4.50 Door Codes
- 4.51 Expertech Specific Training
- 4.52 Manual Tracking
- 4.53 Corner Mount Fire
- 4.54 Can Techs Park Their Trucks at Home?
- 4.55 9911 With Scaffold Over MH
- 4.56 Safety Concerns With Window Coverings
- 4.57 Training at Plant School
- 4.58 Steps on 29C
- 4.59 Managers and APP's

4.60 Quebec Bell Fatality
4.61 Mask Recall
4.68 Pressure Gauges
4.63 Need More Trainers
4.64 ETE Techs Going From Splicing Back to ETE
4.65 Truck Training)Pre-Op inspection Checklist)
4.66 Aerial Devices
4.67 Flash on Tree Trimming
4.68 MH Rescue APP
4.69 Hydro Contact or Major Incident
4.70 ETE Techs Want N95 Mask
4.71 Techs Working Remotely With No Access to Washroom
4.72 Covid Exposure Procedure
4.74 Transervice Use of Recapped Tires
4.75 New 9911 System in e_RHS
4.76 Electrical Awareness Training
4.77 Chemical Burn
4.78 Severe Injuries
4.80 Access Techs Being Transferred to ETE
4.81 Covid Concerns
4.83 Working in Inclement Weather
4.84 e_RHS
4.85 Ingersoll MH
4.86 Covid Protocols
4.87 Maple C.O.
4.88 Employee Name & PIN Used for MH Entry He was not in
4.89 Accident Investigation Re: Asbestos Floor Tiles
4.90 24C Ford Van
4.91 9911 Issues
4.92 CVOR App
4.93 Is Working in the Back of an RH41 a Confined Space?
4.94 First Aid Kits
4.95 CVOR Rules
4.97 Fiber Splice Arc
4.99 MH Codes
4.101 Concern Over Storm
4.102 Tool Presentation
4.103 Cell Coverage
4.104 Strip Lighting
4.105 Reel Stacking at Norelco
4.107 Door Latches on Back of 29C Trucks
4.108 Side Compartment Latches Rotting off (29C Trucks)
4.110 SSA Inspections
4.111 Accident Reporting System
4.116 Electronic Log Book
4.117 No Heat in Huntsville
4.118 Inspection and Non-Compliances for Barrie
4.119 MH Rescue Kits at Nebo
4.122 Solid Waste Buckets
4.123 9911's
4.128 Accident Investigations
4.129 9911 System Entry
4.130 Accident Investigations
4.132 Needle Removals from Mh's
4.133 Pits
4.138 PPE and New Hires
4.143 New Strand Placement by Contractors in Huntsville
4.147 Snow Removal Plans
4.154 List of Report Centers

5. New Items:

- 5.1 Return to Work Meetings
- 5.1 Winter Campaign 2018-19
- 5.1 Procedure for Poles Not Bonded
- 5.1 Hand Sanitizer
- 5.2 Pre-Construction Meetings
- 5.3 2017-2018 Winter Campaign

6. Miscellaneous:

- 6.1 Joint use new polymer poles
- 6.2 Hydro Attachments
- 6.3 Coupling for Ventilator Connector Blower Hoses
- 6.4 Tow Behind Compressors
- 6.5 Nebo Inspections
- 6.6 Not Enough Room in Splice Box
- 6.7 Placement of New Fiber Cable
- 6.8 APP Quizzes Being Completed Without Presentation
- 6.9 Kitchener MH Rebuild Program
- 6.10 Battery Hoist
- 6.11 Mold in Back of 29C Trucks
- 6.12 Fire Extinguisher in CVOR Vehicles
- 6.13 Folding Chairs
- 6.14 Escalations
- 6.15 Lashing Rope Broke
- 6.16 Placing Document Created by Manager
- 6.17 Wild Parsnip
- 6.18 Fiber Particles in Truck
- 6.19 Lid on GLB
- 6.20 Access Techs to Power Crew
- 6.21 Concerns Over Asbestos
- 6.22 Training Records
- 6.23 Hard Hats
- 6.24 29C Door Locks
- 6.25 Employee Handbook Revision
- 6.26 Concern Over New Lineman Training
- 6.27 Pole Enforcers
- 6.28 Techs Working on Boots
- 6.29 Is there an Policy for Winter Driving?
- 6.30 Concerns Over Truck Training
- 6.31 Time Study Request
- 6.32 New Work Centres
- 6.33 Confined Space Rescue
- 6.34 Winter Snow Removal
- 6.35 Techs to Loan to the Far North
- 6.36 Step By Step APP
- 6.37 Micro Cells Shut Down Procedure
- 6.38 29C Steps/Getting Truck Fixed
- 6.39 Back Door on RH 41
- 6.40 Manager Asked Techs to Move Battery
- 6.41 New Corner Mount
- 6.42 Confined Space Training
- 6.43 Transaervice Bulletin
- 6.44 Ridgetop Workplace Inspections
- 6.45 Coveralls
- 6.46 Power Outage
- 6.47 Pot Holes in Employee Parking Lot
- 6.48 Back Up Camera's
- 6.49 Power Units
- 6.50 Use of Life Jackets
- 6.51 Collingwood Work Centre 595 Raglan
- 6.52 Altair 4X Modifications
- 6.53 Alness C.O.
- 6.54 MH Rings in Onario/Quebec

6.55 Pulling Cable on 401
6.56 Issues with the New Posi Truck Buckets
6.57 Daily Inspection of the Truck Forms (Schedule 1)
6.58 New Corner Mount
6.59 Plowing not being done at Belfield
6.60 Alcohol Wipes Setting off Altairs
6.61 PF Solvents
6.62 Pole Top Rescue
6.63 Light Duty off Duty Injury Cases
6.64 Time Input for Light Duty techs
6.65 New Process For Tool Room/Tool Committee
6.66 New Procedure at Bell-Cell Boosters
6.67 Truck Training in Thunder Bay
6.68 APP 221-OTDR
6.69 Gate at 240 Attwell Dr.
6.70 Lunch in Vehicles
6.71 Altair 4X email with Bell Software Update
6.72 Concern Over the Mental Health of Employees
6.73 Having to Use the Washroom When You Can't Move Your Truck
6.74 Defibrillator
6.75 Power Techs Doing Battery Installs
6.76 Railside and Ridgeway
6.78 Belfield Parking Lot
6.79 Concern Over the Cable Loop Being Left in the MH
6.80 8 on6 Off Shift
6.81 Bungee Cords on Cones
6.82 Sudbury Workplace Inspections
6.83 Concern Over Spotrackers not Working in the Far North
6.84 Working at Heights in C.O.'s
6.85 Bike Lanes
6.86 Coils in MH not being Tied
6.87 Lifting Closures out of MH
6.88 APP 221
6.89 Mental Health Training
6.90 APP 211 for H & S Week
6.91 Question about Chainsaw Training
6.92 Lack of Knowledge
6.93 Concern Over Fire Extinguisher Inspection
6.94 Concern Over RF Frequency Hazards
6.95 H & S Week/Month
6.96 Dymo Tape
6.97 New Line School Set Up
6.98 Concerns Over MH Work
6.99 EXP 234's
6.100 Techs Not Trained to Drive Posi but Using Boom
6.101 Techs has 29C and No Air Conditioning
6.102 Railside Workplace Inspections
6.103 Rear Steps Not Being Repalced
6.104 MSDS Knuckle Wipres Exposure
6.105 managers Telling Techs to Work Alone
6.106 62 Railside Coveralls
6.107 New Line Techs at Railside
6.108 Photo ID's
6.109 Rodeo
6.110 Plp Brackets
6.111 Bands Removed From Poles
6.112 Subcontractors not doing Aerial Work Properly
6.113 Concern Over Utility Techs Doing APP's
6.114 Barge Work Up North
6.115 Paint Booth
6.116 Galaxy 1 Station
6.117 APP on Phone For Altair 5
6.118 Smaller C Module Lashers
6.119 Pierre Attending Meetings
6.120 Paul Hyde Training Line Techs at Railside
6.121 No Smoking Signs at Belfield

6.122 FTTH Building in Cornwall
6.123 Disaster Recovery Plan
6.124 90 9911's on One Job
6.125 1 hr Option to be Removed from ESPP
6.126 Line Work Concerns
6.127 Parking Lot at 256 Attwell
6.128 Concerns Over Coveralls When Working with Lead
6.129 C Model Lashers
6.130 Contractors Doing Snow Removal
6.131 Ice at Peterborough
6.132 Stairs at Esna Park
6.133 First Aid Kits in Trucks
6.134 Attwell & Belfield Parking Lots
6.135 Pot Hole at Attwell in Visitor Parking
6.136 Concern over Junior Line Techs Working on Weekends
6.137 Missing EXP 10 for Stairs Breaking at Esna
6.138 Discussion Regarding Specific Incident
6.139 Concern Over Parking Lot at 1500 Birchmount
6.140 Congested MH
6.141 Call in System
6.142 Update Call In
6.143 Phone in ISIT
6.144 EXP Required Expertech tech That Ended up in Hospital
6.145 Huntsville Work Centre
6.146 Concern Over Ventilation in Warehouse
6.147 Handy Man at Attwell
6.148 Terms of Reference
6.149 Jobs We Have Roadblocked
6.150 H & S Committee Members
6.151 Sheppell Mental Health
6.152 Webinar Linked to Organizational Changes
6.153 PNG Drawings
6.154 Concern at Belfield (near Progistixs)
6.155 Concern Over English Techs Working for French Managers
6.156 1500 Birchmount Vehicles
6.157 Railside Inspects
6.158 Stairs at Esna Park
6.159 Accident Investigations in Timely Matter
6.160 FTTH at Moodie
6.161 Noise Concern in C.O.'s
6.162 Safety Call In
6.163 Power Training
6.164 9911's
6.165 EXP 234
6.166 Umbrella Tent
6.167 Metal Tags
6.168 Defibulator
6.169 H & S Committee to Inspect Vehicles
6.170 Smoking at BelField
6.171 Concern Over ESPP
6.172 EXP 8, 9 & 10
6.173 Dome Closures
6.174 29C Steps
6.175 Ticks
6.176 Concern Over Techs Working in Backyards
6.177 Cherry St.
6.178 62 railside Workplace Inspects
6.179 Esna Park Potholes/Grass
6.180 1500 Birchmount Parking Lot
6.181 Posi Plus Training
6.182 New Corner Mount
6.183 Rear Area of Belfield (Progistixs Area)
6.184 Numerous Non Compliances at Belfield
6.185 People Smoking on the Driveway
6.186 Wooden Pins Training
6.187 Concern over Pressure on Techs to get Jobs Completed

6.188 Training at Belfield with Brian Palmer
6.189 Storm Damaga
6.190 Asking for Union Timr for Techs Without Managers
6.191 Peterbourough Fatality
6.192 Gator Closures
6.193 Birchmount & Attwell Gas Heaters
6.194 9911 App
6.195 Flash on Ladder Inspections (Rubber Feet)
6.196 Lead Testing Concerns
6.197 Clothing for ETE Techs (lead & fiber)
6.198 Create Vehicle Inspection Form
6.199 Fire Extinguishers Being Recalled
6.200 CVOR Forms
6.201 Concern Over Line Techs
6.202 Stretching Before Work
6.203 Walkie Talkies
6.204 Lead
6.205 Lead Testing
6.206 New GLB's
6.207 ESDC Direction
6.209 Hazardous Occurrence for Hydro in Joint Use Trench
6.210 Tree Trimming
6.211 Coaches
6.212 Field Trial of Bifocal Safety Glasses
6.213 Smoking Section
6.214 New City Rules
6.215 Air Quality at Belfield
6.216 Staircase for New Deck
6.217 Transfer of BEC Status
6.218 Rimmed Hard Hats
6.219 Startup Road
6.220 First Aid Kits
6.221 CAA Road Assistance
6.222 Helpdesk # on Homepage
6.224 Contractors Safety Issues in the North
6.225 Clotting Sponge
6.226 Lack of Coaches
6.227 Tree Trimming
6.228 Internal Complaint Process
6.229 Concern Regarding New Splicing Truck
6.230 ETE to Access Techs
6.231 Return to Work Meetings
6.232 Truck Inspections
6.233 Condition of Network in 705
6.234 New Accident Reproting System (e_RHS)
6.235 Confined Spaces
6.236 Move from Railside to Birchmount
6.237 New Cable Trailer –Replacements for RH 14
6.238 Bell Field Operations Communications
6.239 Hazard Assessment
6.240 e_RHS
6.241 LDC Hydro Presentation
6.242 Need for Binoculars
6.243 H & S Not Being Notified of Potential Risks
6.244 Wallabot
6.245 9911's
6.246 Recall on Ladder Rack for 29C
6.247 Snow Removal & Parking
6.248 Progress & Status of Posi +
6.249 CVOR Forms
6.250 Train the Trainer Course
6.251 Mini Puller & Rodder & RH14
6.252 Blanket Box on Truck
6.253 Corrective Measures Email
6.254 Training for Portable Puller Unit-Hydraulic Puller
6.255 Bucket Attachment for the Go Track

6.256 Tech Cutting Street Light Cable
6.257 MH Incident
6.258 MH Training
6.259 Ice
6.260 Step in Collar Broke in Mh
6.262 Mould at Attwell
6.263 First Aid Gloves
6.264 Code Violations
6.265 Naloxone Kit
6.266 Cycling the Air System
6.267 Wilderness First Aid
6.268 ESDC Report
6.269 H & S Week
6.270 H & S Sub Committee
6.271 Near Miss
6.272 Esna Parking Lot
6.273 CVOR Confusion
6.274 Mould in Closures
6.275 Managers out in the Field
6.276 Concern About Aluminum Dust
6.277 Water Work
6.278 Disaster Recovery – Brampton John
6.270 Fall Arrest
6.280 Locating Techs
6.283 Training School
6.284 Washrooms in C.O.'s
6.285 Mirrors on New 29C Fiber Trucks
6.286 Notepad
6.287 e_RHS
6.288 MH Lifter
6.289 Stickers on Trucks
6.290 MH Entry
6.291 9911
6.292 CVOR
6.293 Wet Cell Batteries (Ergonomic Assessment)
6.294 e_RHS Non-Entry Occurrence
6.296 Insulators
6.298 Lead Cleaning of Vehicles Not Being Done
6.205 Attwell Flood
6.297 Safety Watcher Training
6.299 Managers Doing Accident Investigations
6.300 CVOR Training
6.301 New Fiber Trucks
6.302 Gate at Attwell
6.303 Call in System
6.304 Vehicle Inspection Ratio
6.305 Confined Space Rescue
6.306 H & S Week
6.307 PENG Drawings
6.308 Technicians Training
6.309 Splicing Training
6.310 Bulk Reel
6.311 HVAC Records
6.312 Snow Plowing
6.313 Police During Night Shifts
6.314 Missing Body Part on e_RHS Website
6.315 Birchmount Snow Removal
6.316 Snow Removal at Attwell
6.317 Hamilton 9911
6.318 MH
6.319 Vault in Hamilton
6.320 Bear Paw
6.321 Don Mills C.O.
6.322 Roadblocked Job
6.323 Training for Confined Space Rescue
6.324 Manager Not Notifying H & S Rep of Tech's Injury

6.325 Attwell Closing
6.327 Outstanding Investigations
6.328 December 30th Outage
6.329 Flood at Birchmount
6.330 Tools
6.331 Fire Extinguishers & Emergency Lighting Inspects
6.332 APP Access
6.333 List of BEC's
6.334 H & S Week
6.335 Altair 4R
6.336 Bumping Stations
6.337 Work Boot Policy
6.339 Huntsville Yard Flooding
6.340 Propane Tanks
6.341 9911 28813
6.342 Hand Sanitizer
6.343 e_RHS
6.344 Start Up Meetings
6.345 Esna Park
6.346 Birchmount Parking Lot
6.347 Backup Cameras
6.348 Cab Divider
6.349 Masks
6.350 Driver Training
6.351 Safe Drive App
6.352 Face to Face Meetings
6.353 Adelaide
6.354 Holds on Investigations on e_RHS
6.355 Notification on Doors for Sign In
6.356 Snow Removal
6.357 Material at Birchmount
6.358 Coaches Back
6.359 Corrective Measures Email
6.360 Data Limit
6.361 Cleaning Done at C.O's
6.362 System Down and Covid Screenings
6.363 Advanced Cleaning
6.364 New Cell Phones
6.365 Back Up BEC's
6.366 Signage When Cleaning is Being Done
6.368 Government Covid Tracking APP
6.369 Hazard Assessment APP # of Days Seen
6.370 Hazard Assessment APP
6.372 Presentation for H & S Month
6.373 Gas in MH
6.374 Air Desk
6.375 Lead Testing Results
6.376 APP Monthly Meetings
6.377 Start & Finish of Walking the Lead
6.378 RH41 Bucket
6.380 Has the Mixture Been Changed for the Fiber Cleaning Solution
6.381 Door at Birchmount Training Room
6.382 Hydro Limits Training
6.383 MH Closing Reminder
6.384 Lead APP
6.385 Coveralls
6.387 New Hire Training
6.388 Fire Drill at Moodie
6.391 Bell MH
6.401 Work Place Inspections
6.403 Voltage Testers
6.405 Camera in Change Room at 40 Esna Park
6.406 Managers in Ottawa
6.408 Pits
6.409 Contractors
6.417 MH Tube Supplier Change

6.418 Masks and Hand Sanitizer
6.421 December 15
6.423 Booster Pack APP
6.424 MH Rescue Equipment
6.425 Mercedes Trucks

Policy Committee Items:

4.113 New Dome Closures
4.114 Standard Load
4.120 Escalations and On Duty Manager on Weekends
4.127 Height Limiters on Vehicles
4.134 APP for Needles and Syringes
4.146 Port a Poties for ETE
4.152 RH 38 (Type 22)
4.153 Used Combo Belts
4.161 Bell Techs Have BGIS App