



Meeting : 2024-08

Date: 2024-11-20

Location:

8001 Weston Rd, Woodbridge

Co-chairs:

Shannon Rumble  
Kevin Pond

Company  
Union

Representatives	Unifor	Mobile	Presence
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H&S Associate	Telephone	Function	Presence
Erin Anderson eanderson@expertech.net	416-606-5256	Scribe	x

## Table of contents

### 1. Reading and acceptance of the meeting agenda: Adopted

### 2. Comments on previous month's minutes: None

### 3. Co-chairs reports:

#### 3.1 Review of Injuries, vehicles accidents and hazardous occurrences

#### 3.2 Review of complaints / 9911's

#### 3.3 Status of the training programs

#### 3.5 Review of workplace inspections

#### 3.6 Review of EOP

#### 3.7 Review of Health & Safety Bulletins

### 4. Review of Open Items:

#### 4.36 Working at Heights in C.O.'s

#### 4.46 Inspections at Rivalda

#### 4.96 Techs on Restrictions

#### 4.100 Rodeso for Vehicles

#### 4.106 Altair Superusers

#### 4.109 Emergency Lighting Required in Some Locations

#### 4.121 RH44D & RH38D

#### 4.124 Tunnels Under York University

#### 4.126 RH44D & RH38D - Design Concern

#### 4.135 Missing Rope From Sked Bag

#### 4.139 Ford 550 Splicing Truck

#### 4.140 Absence Notifications

#### 4.144 Bell Trucks Pulled Off Road at North Queen

#### 4.151 Progistix and Storage Equipment in Yards

#### 4.164 Tool Inspections

#### 4.165 New RH44's

#### 4.166 New Combo Trucks

#### 4.167 Update on Near Miss with Power Cable

#### 4.169 Southern Yellow Pines

#### 4.171 Loading Large Reels onto Trucks

#### 4.172 Accident Investigations for 72 Eglinton

#### 4.174 Battery Come Along

#### 4.175 Hydraulic Leak

#### 4.177 Repetitive Strain Injuries

#### 4.181 Hydro Training

#### 4.183 Extreme Weather Alerts

#### 4.184 Chainsaws

#### 4.185 MH Rescue Kit Access and Locations

#### 4.186 Microwave Ovens

#### 4.188 Bucket Truck Training at North Queen Not Adequate

#### 4.189 Road Closures with Bike Lanes

#### 4.190 Confined Space Test Failure at Esna Park

#### 4.192 Notepad Safety Talk

### 5. New Items:

#### 5.105 RH441 Re-Deployed

#### 5.106 BTS Repairs Their Own Ladders

## **6. Miscellaneous:**

- 6.276 Black Aluminum Dust/General Cleaning
- 6.326 Possibility of Moving Meetings Around Ontario
- 6.367 Unionville MH Closures
- 6.371 Training Packages for RH37 & RH41
- 6.389 ISIT Working Weekends-CVOR Paper Copy
- 6.394 Portuguese Pastries (Pasteis de Nata)
- 6.395 MH Rescue Equipment Signs
- 6.404 Rep's Doing Ladder Inspections in the Field
- 6.410 APP 260
- 6.412 North Queen Assigned Parking
- 6.416 APP for Rooftop Work
- 6.420 Pole Top Rescue Ladders
- 6.422 Corner Mount Controls
- 6.426 Environment Canada & Chainsaws
- 6.427 Rubber Mats
- 6.428 Portable Bump Stations
- 6.429 CSA Training Z1003
- 6.430 APP 221
- 6.431 APP 223
- 6.432 Snow Removal
- 6.433 Potholes at Birchmount
- 6.434 Poles at Birchmount
- 6.436 Banding Poles
- 6.437 Latch Way Course

## **7. Items at Policy Committee:**

- 4.20 Concern Over Asbestos
- 4.112 Emergency Co-ordinators Re-Assessment
- 4.115 Asbestos Training Through Career Zone
- 4.125 Hydro Permit
- 4.142 MH Rescue System
- 4.150 APP Refreshers
- 4.155 Confined Space Rescue Trial
- 4.160 Simcoe Bridge Move Incident
- 6.411 Hardhat Solution
- 6.414 Removal of Microwaves From Trucks

## Meeting Dates

Date	Time	Location
February 8, 2024	8:30 am	8001 Weston Rd./Conference Call
April 17, 2024	8:30 am	8001 Weston Rd./Conference Call
May 15, 2024	8:30 am	8001 Weston Rd./Conference Call
June 12, 2024	8:30 am	8001 Weston Rd./Conference Call
August 14, 2024	8:30 am	8001 Weston Rd./Conference Call
September 18, 2024	8:30 am	8001 Weston Rd./Conference Call
October 23, 2024	8:30 am	8001 Weston Rd./Conference Call
November 20, 2024	8:30 am	8001 Weston Rd./Conference Call
December 11, 2024	8:30 am	8001 Weston Rd./Conference Call

<b>West Region Health and Safety Committee</b>	
<b>Co-chairs Reports</b>	<b>Others</b>
<b>3.1 Injury/Occupational Disease &amp; Vehicle Accident &amp; Harazardous Occurences</b>	<b>Page 1 of 1</b>

[illegible]

2019-01-16 EXP 10 issued without H & S rep. present. Manager to redo the EXP 10 with rep. The committee will then take a closer look at the investigation

2020-09-16 Tony to go to Nebo one morning to see how dark the yard is and if more lights are needed

2021-04-21 Info needs to be added for accident that occurred on Feb. 11, instead of as described in the Declaration form

2021-04-21 Tech who didn't have first aid kit in truck now does

2021-04-21 Accidnet that occurred on 2021-02-22, tech was hit by a third party vehicle that was travelling at a high rate of speed

2021-04-21 Incident that occurred on 2021-02-22, tech was hit by a third party vehicle that was traveling at a high rate of speed  
2021-05-12 Incident from April 5 required tech to be taken to hospital in ambulance from work site; Rob is asking that H & S reps. Be allowed to visit site of accidents to take pictures for the WSIB file etc.

2021-05-12 Manager to find out who placed cable through the pylon

2021-06-16 May 26 accident has no info provided and there will not be an investigation as a drunk driver hit the Expertech truck

2021-08-11 Shannon to look into incidents from June & July that have not been completed

2021-11-10 Should a flash or something go out concerning 2 serious finger injuries in recent weeks

2022-02-16 Truck not specified in MVA that occurred on 2022-01-17

2022-02-16 Wondering whether the ty wrap was cut flush on the incident that occurred on 2022-01-13 and it doesn't appear to have been

2022-02-16 Second incident from 2022-01-13, the root cause of the incident was his mask fogging up his glasses while walking on stair case

2022-02-16 second incident from 2022-02-15; the root cause of the incident was his mask fogging up his glasses while walking on stairs case  
2022-04-13 Injury dated 2022-02-07, parking lot at North Queen was icy when tech slipped and fell. Request made to have parking lot repaved,  
Tony to try and get an update

2022-05-12 The truck involved in the incident on April 13 has now been repaired.

2022-12-12 For injury that occurred on 2022-11-09, the CSP wasn't bolted down when, when the tech used the CSP to help pull himself out of the mh, he ended up falling; CSP not bolted into lid.

2023-02-08 Shannon to speak to Tony about getting the email distribution list revised for incidents as Harold is not receiving reports for the Oshawa area

<b>West Region Health and Safety Committee</b>	
<b>Co-chairs Reports</b>	<b>Others</b>
<b>3.2 Complaints/9911's</b>	<b>Page 1 of 1</b>

DATE	9911 #	REGION	ISSUE	INITIATOR	DATE RESOLVED
2024-10-24	HAZ-20241024-010	905	Tech tried to bleed off pole with no luck. Pole to be banded.	Dave Thompson	

2020-08-19 9911 29362 has been reissued as 9911 29513 with current photos as hazard was not cleared.

2020-08-19 Nic Grasby to send Jason Mitandis out the week of Aug. 24 to 9911 29238 to ensure the step has been replaced.

2020-08-19 We need to verify that the non-conformity has been rectified before we close a 9911.

2021-05-12 for 9911 30828 contractor completed work; Tony said sight super and sight eng. Worked with Aecon to disassemble part of the scaffold

2021-11-10 Concern over 9911 (HAZ-20210922-002) slack span over road way

2022-10-19 John & Gil to work together to go through 9911's and pick the ones that should be recognized; if no 9911 then someone who did something under H & S; committee members to discuss each giving a set amount of points to recognize ther person

2022-10-19 Tony to check with ISIT to see if they can add a link to the e\_RHS in my work app

<b>West Region Health and Safety Committee</b>	
<b>Co-chairs Reports</b>	<b>Others</b>
<b>3.3 Status of the training program</b>	<b>Page 1 of 1</b>

Training	Trainers	COMMENTS	% COMP L.	Status
2023 January – APP's 002, 1089, 352, 357, 358	Managers and HS Reps	Managers Notepad		
2023 February – APP's 225, 240, 241, 251, 270, 255, 1077	Managers and HS Reps	Managers Notepad		
2023 March – APP's 006, 211, 209, 230	Managers and HS Reps	Managers Notepad		
2023 April- APP 265	Managers and HS Reps	Managers Notepad		
2023 May – APP	Managers and HS Reps	Managers Notepad		
2023 June- APP's 012, 207, 250	Managers and HS Reps	Managers Notepad		
2023 July/August - APP 221 & 223	Managers and HS Reps	Managers Notepad		
2023 Sept.- APP 203, 204 & 206	Managers and HS Reps	Managers Notepad		
2023 Oct. – APP 051, 107 & 281	Managers and HS Reps	Managers Notepad		
2023 Nov. – APP 215, Latchways Fall Protection Systems & Hazard Band Procedure	Managers and HS Reps	Managers Notepad		
2023 Dec. – APP's	Managers and HS Reps	Managers Notepad		

West Region Health and Safety Committee													
Co-chairs Reports											Others		
3.5 Workplace Inspections											Page 1 of 1		

Workplace	City	Region	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
340 Moodie Dr	Nepean	613		x				x	x					
810 Fortune Cres	Kingston	613	x	x	x	x	x	x	x	x	X	x		
450 Princess St.	Kingston	613	x	x	x	x	x	x	x	x	x	x		
75 Bridge St.	Belleville	613	x	x	x	x	x	x	x	x	X	x	x	
380 College	Belleville	613	x	x	x	x	x	x	x	x	x	x	x	
500 Boundary Rd	Cornwall	613	x	x		x	x	x		<b>CLOSED</b>				
1012 Lea St.	Pembroke	613		x										
605 Beaver Hall Place	Thunder Bay	807												
114 John St	Barrie	705	x	x	x	x	x	x	x	x	x	x	x	
457 Aspden Rd	Huntsville	705		x		x	x		x				x	
750 The Kingsway	Peterborough	705	x	x	x	x			x	x				
1235 Boundary Rd	Oshawa	905	x	x	x	x	x	x	x	x	X		x	
40 Esna Park	Markham	905	x	x	x	x	x	x		x	x	x		
600 Nebo Rd	Hannon	905	x	x	x	x	x	x		x	x	x		
475 Eastchester	St. Catharines	905	x	x	x	x	x	x		x	x	x	x	
1170 Pioneer Rd	Burlington	905	x	x	x					x	x	x		
76 Mulock Dr	Newmarket	905	x	x	x	x	x	x	x	x		x		
3570 Mavis Rd	Mississauga	905	x				x			x		x	x	
1563 Queensville Side Rd	Queensville	905												
55 North Queen	Toronto	416	x									x	x	
76 Rivalda	North York	416					x					x	x	
1500 Birchmount	Scarborough	416	x	x	x	x	x	x	x	x	x	x	x	
16 Norelco	North York	416	x				x			x		x	x	
220 Exeter Road	London	519	x	x	x	x	x	x	x	x	x	x	x	
301 Croft	Windsor	519		x		x	x	x	x	x	x			
171 Dawson Rd	Guelph	519	x	x	x	x	x	x	x			x		
998 Wilson Avenue	Kitchener	519	x	x	x	x	x	x	x	x		x	x	
353 Elgin St	Brantford	519	X	x	x	x	x	x	x			x	x	

2020-08-19 We need to get confirmation that the confined space rescue kit shelving has been installed. This could be done when we do a workplace inspection. Management to send out an email for verification.

2020-09-16 Tony to send note to Real Estate to find what locations have had the shelving units installed and to also ask them to H & S on the emails.

2020-11-10 Reps will start checking the shelves for mh rescue kits during their inspections

2020-11-10 Reps can check the shelves for mh rescue kits during their inspections. Reps can do a visual inspection to see if unit is there if not out on a code 3 manhole. The physical inspection remains with the manager assigned to the units.

2020-12-09 List of buildings will be revised as of Jan.2021.

2021-06-16 Canada Labour Code to be posted on all H & S Boards.

2021-09-15 Shannon to speak to Les Moore about printing copies of the updated Canada Labour Code to be placed at all locations.

2022-01-12 Kevin would like a list of what yards people are reporting to.



Health and Safety Committee	
Co-chair Reports	Others
3.6 Review of EOP	Page 1 of 1

WORKPLACES	DATE OF MEETING		Date of Evacuation		Primes
340 Moodie Dr., Ottawa		<input type="checkbox"/>		<input type="checkbox"/>	Dibaje/Klan
1500 Birchmount, Scarborough		<input type="checkbox"/>		<input type="checkbox"/>	Ward/Reeves
600 Nebo, Hannon		<input type="checkbox"/>		<input type="checkbox"/>	Burford/Lollo
3570 Mavis, Mississauga		<input type="checkbox"/>		<input type="checkbox"/>	Blair/Basant

2020-05-27 Nothing scheduled for now due to COVID.

2020-05-27 Esna Park may have 50 people.

2020-06-24 Tony to speak to Mike Burns about head count report to see which yards will now require EOP committees.

2020-08-19 Jeff to speak to Samer about fire drill.

2020-08-19 Harold to speak to Sean about organizing fire drill at Birchmount with John.

2020-09-16 Tony to call Allie Smith regarding EOP committees during COVID and what the process is.

2020-10-14 Fire drills to take place regardless of COVID-19.

2020-12-09 Committee asked if there is a form filled out after an EOP is done or some type of scorecard? Answer was that there is no forms and that it has always been an email sent from the BEC if any issues were identified during the drill.

2021-01-13 Tony to request BEC's send emails to Kevin and himself once EOP drills have taken place detailing how they went.

2021-05-12 Tony to send a reminder out next month to get the fire drills complete

2021-05-16 Tony to send reminder out soon

2021-09-15 Shannon to confirm head count at North Queen to see if EOP is required

2022-09-14 Tony sent reminder to all EOP managers

2023-02-08 BEC's to be trained end of February

2024-05-23 Shannon to ask Ali Dibaje about being the prime for Moodie with Jeff

2024-10-23 Shannon to speak to Ron and Bruce about becoming BEC at Mavis

2024-10-23 EOP training requested for Kevin Klan and Roger Basant

West Region Health and Safety Committee	
<b>Co-chairs Reports</b>	<b>Others</b>
<b>3.7 Review of Health &amp; Safety Communications</b>	<b>Page 1 of 1</b>
January 8 – Safety Talk: Fall Prevention	
January 15- Safety Talk: Snowmobile Safety Tips	
January 22 – Safety Talk: Needles and Syringes	
January 29 – Safety Talk: On-Duty System	
February 5 – Safety Talk: Inspection and Testing of Rubber Gloves	
February 12 – Safety Talk: Falling Ice	
February 19 – Safety Flash: Anti-Cut Gloves	
February 19 – Safety Talk: Space Cushions	
March 4 – Daylight Savings Time	
March 4 – Safety Talk: Confined Space Entry, Occupancy and Inspection Permit	
March 11 – Safety Talk: Testing Poles	
March 18 – Safety Talk: Good Hygiene, Vehicle Maintenance and Health	
March 25 – Safety Talk: Safe and Secure Parking	
April 1 – Safety Talk: MSA Altair 4X	
April 8 – Safety Talk: Distracted Driving	
April 15 – Safety Talk: Safety Cone Inspection	
- Safety Bulletin: Unwanted Pests	
April 22 – Safety Talk: Protective Footwear and Protective Headwear	
April 29 – Safety Talk: How to Add an Emergency Contact and/or Medical Information on a Locked Cell Phone	
May 6 – Safety Talk: Circle Check	
May13 – Safety Talk: Flooded Areas	
May 20 – Safety Talk: Preventing Soft Tissue Injuries	
May 27 – Safety Talk: Protecting Yourself Against Bites and Stings	
June 3 – Safety Talk: Vegetation Management in Outside Plant	
June 10 – Safety Talk: Hearing Protection	
June 17 – Safety Talk:Poison Ivy	
June 24 – Safety Talk: Responding to a Spill	
July 1 – Safety Talk: Beat the Heat	
July 8 – Safety Talk: Positioning an Extension Ladder	
July 15 – Safety Talk: Manhole Rescue App Notifications	
July 22 – Safety Talk: Roadside Safety and Traffic Control	
July 29 – Safety Talk: Carrying a 28 ft Extension Ladder	
August 5 – Safety Talk: Defensive Driving Principles	
August 12 – Safety Talk: Safety Precautions After A Storm	
Agust 19 – Safety Talk: Safe Limits of Approach	
August 26 – Safety Talk: Back to School	
September 2 – Safety Talk: Reporting a Hazard (9911)	
September 9 – Safety Talk: Pulling Cable off Reels	
September 16 – Safety Talk: Work Area Best Practices	
September 23 – Safety Talk: Stretching	
September 30 – Safety Talk: Visual Inespection of Poles	
October 7 – Safety Talk: Voltage Tester	

October 14 – Safety Talk: Office Safety
October 21 – Safety Talk: Manhole Rescue APP Notifications
October 28 – Safety Talk: Halloween
November 4 – Safety Talk: Fall Hazards
November 11 – Safety Talk: Mandatory Daily Hazard Assessment
November 18 – Safety Talk: Workplace Harassment & Violence Prevention
November 25 – Safety Talk: Fall Protection

<b>TITLE</b>	Working at Heights in C.O.'s
<b>TRACK NUMBER</b>	4.36
<b>CATEGORY</b>	
<b>INITIAL DATE</b>	2018-06-13
<b>CLOSING DATE</b>	
<b>PROBLEM STATEMENT</b>	<p>220 Simcoe C.O. wanted someone who had the equipment and 5 point harness training in order to work on a ladder. There was no way to access the racks safely and there was nowhere to attach the 5 point harness. The issue was on the first floor.</p> <p>There are safety concerns regarding working at heights in Bell C.O.'s. Some of the hazards identified are lack of fall protection, climbing on cable racks and awkward work positions when removing or placing cable. (combined previous items 4.10 &amp; 4.25)</p>
<b>ACTIONS SUMMARY</b>	Bell is reassessing a letter from HRSDC in 2010 regarding working at heights in central offices. A lack of fall protection specifically in 2 large Toronto CO s (76 Adelaide and 15 Asquith).
<b>FUTURE ACTIONS</b>	<p>2016-11-16 Still with Jacques Leroux.</p> <p>2016-11-16 First floor frame at 220 Simcoe, Little Giant Ladder might be the solution.</p> <p>2017-02-15 Refer to 4.10 as well.</p> <p>2017-03-22 Little Gaint Ladder did not suit our needs.</p> <p>2017-05-17 Emailed Stacy about who to assign 9911 20917 too. Waiting on Bell as they investigate a few centralized problematic C.O.'s, Our techs were told by Bell H &amp; S that they had to wear 5 point harness in C.O. Concerns over Battlefield training scheduled by Mohammed to do the scissor lift training at night.</p> <p>2016-07-13 Tony spoke to Jacques Leroux and agreed that we would be part of the process going forward.</p> <p>2016-10-12 Little Giant Ladder to be trialed.</p> <p>2016-11-16 A ladder will be ordered from Little Giant Ladder to field trial</p> <p>2016-12-14 Ladder has been ordered.</p> <p>2017-02-15 The techs who tried the ladder said it was too bulky and preferred not to use it. The manager prefers to rent a scissor lift.</p> <p>2017-02-15 Tony and Kevin to go to Simcoe on Feb. 21.</p> <p>2017-04-12 To test out a single man lift to see if it would work.</p> <p>2017-04-12 Gil &amp; Rob would like to be involved in the discussion with Jacques Leroux.</p> <p>2017-05-17 Looking at single man lift.</p> <p>2018-06-13 September 17<sup>th</sup> meeting scheduled with Rob, Jamie, Tony and Kevin</p> <p>2018-07-13 For all work using the collars in that portion of the 220 Simcoe C.O. the union will be notified</p> <p>2018-07-13 Rob to send note to CSC Manager Ariel Weisz asking him to have associates notify union of work at 220 Simcoe.</p> <p>2018-09-19 A flash to be created.</p> <p>2018-10-17 Tony to ask Jacques Leroux to come to a meeting at 220 Simcoe. Process is to work off ladders.</p> <p>2018-11-14 Possibility of single man lift</p> <p>2018-11-14 Trialing telescopic pole</p> <p>2019-01-16 Techs to use scaffolds, ladders or lifts as required.</p> <p>2019-03-20 When we get a job at 220 Simcoe, we will rent a single man lift to trial.</p> <p>2019-06-12 Cat walks not an option; want to use an actual tool like the single man lift</p> <p>2020-05-27 no jobs planned as of now</p> <p>2021-06-16 Tony to follow up with Colin Sutherland</p> <p>2022-10-19 Tony to look into using a remote controlled vehicle for running cable on inaccessible racking.</p> <p>2023-02-08 Tony spoke to L1 group and they will not allow remote controlled vehicle to be used as it may cause injuries</p> <p>2023-08-10 Shannon and Harold to go see job with Zach (techs running mod cables)</p> <p>2024-08-14 Gil is being asked if there is a training package for working at heights for ETE techs. Harold and Kevin have been questioned in the past as well. To be discussed at Policy Committee.</p> <p>2024-10-23 Discussed at Policy Committee, no answer as of yet</p>
<b>PRIME</b>	Co-Chairs

<b>TITLE</b>	Inspections at Rivalda
<b>TRACK NUMBER</b>	4.46
<b>CATEGORY</b>	
<b>INITIAL DATE</b>	2020-10-14
<b>CLOSING DATE</b>	
<b>PROBLEM STATEMENT</b>	Concern over the amount of defects that need to be addressed.
<b>ACTIONS SUMMARY</b>	
<b>FUTURE ACTIONS</b>	<p>2020-10-14 This is location is a permanent reporting center for 17 techs but they are not currently there. Tony to speak to Stacy Aimola regarding the inspections that were done.</p> <p>2020-11-10 Stacy Aimola has started getting some of the issues resolved.</p> <p>2020-12-09 No more inspections at Rivalda until we have people reporting there.</p> <p>2020-12-09 Expertech has no designated area at Rivalda, Tony to look into this. We are not to do any more inspections of this location until we physically have technicians reporting there. We will work with Bell to have the issues that have been identified on previous workplace inspections resolved.</p> <p>2021-11-10 Rob asked Tony to check back with Stacy; Tony asked committee to also follow up with H &amp; S rep at Rivalda.</p> <p>2021-12-08 Bell is taking care of the issues. Rob will co-ordinate with his Bell counterpart.</p> <p>2024-05-23 Rob Tulloch did walk thru with Jeremy Martin and Rachelle Poirier. Many non-conformities have not been addressed, but first aid kit and H &amp; S board have been placed.</p> <p>2024-06-12 Shannon is now working on some of the issues with real estate.</p> <p>2024-09-18 As of Sept. 11 Rachelle said there are 4 items outstanding but emergency lights and some of the potholes are filled. Weeds and stairs to garbage bins done. Rachelle is following up with the Bell BEC.</p> <p>2024-10-23 Exterior door still not fixed</p> <p>2024-11-20 Door needs to be fixed, it is illegal as it is. Waiting to get trough cleaned.</p>
<b>PRIME</b>	Co-Chairs

<b>TITLE</b>	Techs on Restrictions
<b>TRACK NUMBER</b>	4.96
<b>CATEGORY</b>	
<b>INITIAL DATE</b>	2022-06-08
<b>CLOSING DATE</b>	
<b>PROBLEM STATEMENT</b>	Concern over techs on restrictions being treated with disrespect. This is creating a hostile work environment.
<b>ACTIONS SUMMARY</b>	
<b>FUTURE ACTIONS</b>	<p>2022-06-08 We need to educate our workforce that this is not acceptable. Techs on light duty have their own billing codes to charge and do not take away from the job billing.</p> <p>2022-08-17 Tony is looking for input from the committee. Respect in the Workplace and Violence in the Workplace training were suggested. Eliminating ECR (productivity) tracking was also suggested.</p> <p>2023-02-08 Rob stated that a splicer will feel inconvenienced having to do a manhole set up while the safety attendant is there ( especially in the case of an ETE technician).</p> <p>2023-05-10 This may be referred to JLRC.</p>
<b>PRIME</b>	Co-Chairs

<b>TITLE</b>	Rodeo for Vehicles
<b>TRACK NUMBER</b>	4.100
<b>CATEGORY</b>	
<b>INITIAL DATE</b>	2022-06-08
<b>CLOSING DATE</b>	
<b>PROBLEM STATEMENT</b>	
<b>ACTIONS SUMMARY</b>	Committee would like to have a vehicle rodeo twice a year as this could help alleviate issues such as cleanliness and paperwork, among others.
<b>FUTURE ACTIONS</b>	<p>2022-08-17 To be discussed at co-chairs meeting.</p> <p>2022-10-19 Michel agreed at Policy Meeting to do rodeo in 2023.</p> <p>2023-02-08 Package built for reps to be in field to do ladder inspections.</p> <p>2023-05-10 Suggested to focus on one region at a time.</p> <p>2023-08-10 Health &amp; Safety Director has committed to do this in 2024.</p> <p>2024-05-23 Shannon to speak to Daniel Trepanier to set up Webex with co-chairs to discuss.</p> <p>2024-09-18 To be discussed at next policy committee meeting.</p>
<b>PRIME</b>	Co-Chairs

<b>TITLE</b>	4.106
<b>TRACK NUMBER</b>	Altair Superusers
<b>CATEGORY</b>	
<b>INITIAL DATE</b>	2022-09-14
<b>CLOSING DATE</b>	
<b>PROBLEM STATEMENT</b>	Altair superusers have been requested by some of the field managers.
<b>ACTIONS SUMMARY</b>	
<b>FUTURE ACTIONS</b>	<p>2023-02-08 Alain Neveu to train reps in Ontario to be superusers.</p> <p>2023-05-10 Kevin to co-ordinate getting calibration done with superusers and Shannon to inform managers.</p> <p>2023-06-14 Shannon to send email to all managers.</p> <p>2023-08-10 Shannon to send out email again to managers to have this completed in September; managers could do an APP with their techs while the calibrations are being done.</p> <p>2023-08-10 Kevin needs a list of all units and who they are assigned to.</p> <p>2023-09-13 150 Altairs were recently purchased to replace Altairs older than 10 yrs. John is recalling the old ones and sending out the new ones.</p> <p>2023-09-13 Only one field manager has asked a committee member to calibrate Altairs.</p> <p>2023-10-18 Communication to go out to all managers outlining the process, calibration will need to be done every 6 months.</p> <p>2023-11-15 Communication has gone out to managers, calibrations will be scheduled for November.</p> <p>2023-12-06 Look into maybe adding to Power BI to see what has &amp; hasn't been done.</p> <p>2024-02-08 Kevin, Harold and Shannon to talk about Power BI at next sub-committee meeting in Kingston.</p> <p>2024-05-23 Jimmy Camus has added Altair's to Power BI.</p> <p>2024-05-23 Managers need to have spare tanks on hand; remind techs to have their Altair's charged; if techs are on vacation make sure their Altair's are left (can John give each manager a spare Altair).</p> <p>2024-05-23 Meetings should be scheduled at same time as APP's.</p> <p>2024-06-12 We need to know which altair units were done and which ones were not</p> <p>2024-10-23 Shannon to speak to John about altair audit results</p>
<b>PRIME</b>	Co-Chairs



<b>TITLE</b>	Lighting Required in Some Locations
<b>TRACK NUMBER</b>	4.109
<b>CATEGORY</b>	
<b>INITIAL DATE</b>	2022-09-14
<b>CLOSING DATE</b>	
<b>PROBLEM STATEMENT</b>	Lights required in some locations with mh rescue equipment so that equipment can be found incase of power failure.
<b>ACTIONS SUMMARY</b>	
<b>FUTURE ACTIONS</b>	<p>2022-12-07 Emgerency lights required for London and Oshawa.</p> <p>2023-05-10 Sign for kits in London and Oshawa needed, Shannon to look into.</p> <p>2023-06-14 Shannon to follow up with Tori Sutherland.</p> <p>2023-08-10 Both signs have been placed.</p> <p>2023-08-10 Work order open for the lights and has not been completed; Tori sent a follow up note to BGIS.</p> <p>2023-08-10 Can the rescue kit be moved? It shouldn't be behind a locked door, if not stored inside, can we put it in a shed in the yard?</p> <p>2023-10-18 Rechargable flashlight a possible solution for room in London; Oshawa has no other area for kit, sign on door with Shannon's, Noel's &amp; Arlene's numbers to call for door code.</p> <p>2023-11-15 Note was sent to Arlene Gunnis (Oshawa area manager) and she says that there is a possibility that the lock can be removed in Oshawa. For London, Rachelle Poirier has been notified about the lighting.</p> <p>2024-02-08 Shannon wants to go to Oshawa and check out the workcenter. Light is in place at London workcenter.</p> <p>2024-05-23 Shannon to speak to Rachelle and Jeremy about putting signage up and a shed like at Nebo.</p> <p>2024-09-18 London now has light on site</p> <p>2024-09-18 Oshawa could have light installed to improve visibility and signs.</p> <p>2024-10-23 Rachelle to get light for Oshawa; sign still needs to be placed at Oshawa</p>
<b>PRIME</b>	Co-Chairs

<b>TITLE</b>	RH44D & RH38D
<b>TRACK NUMBER</b>	4.121
<b>CATEGORY</b>	
<b>INITIAL DATE</b>	2023-04-05
<b>CLOSING DATE</b>	
<b>PROBLEM STATEMENT</b>	Daniel has the user manual from Francois Dube. Complete training in truck should be done. Currently have one RH44D in the westend. Truck is being driven but the bucket is not being used.
<b>ACTIONS SUMMARY</b>	
<b>FUTURE ACTIONS</b>	Shannon is looking into whether the truck can be driven and used in field without any training. 2023-05-10 Shannon and Daniel Trepanier to work on training package. 2023-06-14 Truck can be driven but bucket can't be used. 2023-08-10 Pierre Quenneville is working on a training package. 2023-10-18 English training package completed, French to be done, to be reviewed at sub committee meeting. 2024-11-20 Shannon and Tori to speak
<b>PRIME</b>	Co-Chairs

<b>TITLE</b>	Tunnels Under York University
<b>TRACK NUMBER</b>	4.124
<b>CATEGORY</b>	
<b>INITIAL DATE</b>	2023-04-05
<b>CLOSING DATE</b>	
<b>PROBLEM STATEMENT</b>	Concerns are that tunnels lined with asbestos, there is no cell service and tech is working alone.
<b>ACTIONS SUMMARY</b>	
<b>FUTURE ACTIONS</b>	<p>Techs should be fit tested and use mask when working in tunnel. If no cell service, walkie talkies are required. There should also be a tech posted atop the manhole.</p> <p>2023-05-10 How were we notified about asbestos in tunnels? Zach and Kirk have walkie talkies if required.</p> <p>2023-06-14 There are signs in the tunnels; Paulo to get job # for Shannon.</p> <p>2023-06-14 There are asbestos signs in the tunnels, Paulo to get job # for Shannon, possibly try walkie-talkies.</p> <p>2023-11-15 Was the mask fit testing done for this? No.</p> <p>2024-05-23 Would York U allow us to test walkie talkies?</p> <p>2024-08-14 Kyle waiting to hear from Paulo to set up date for testing of walkie talkies.</p>
<b>PRIME</b>	Co-Chairs

<b>TITLE</b>	RH44D & RH38D – Design Concern
<b>TRACK NUMBER</b>	4.126
<b>CATEGORY</b>	
<b>INITIAL DATE</b>	2023-05-10
<b>CLOSING DATE</b>	
<b>PROBLEM STATEMENT</b>	44D needs to have training package on it. Concern over design of 38D truck.
<b>ACTIONS SUMMARY</b>	
<b>FUTURE ACTIONS</b>	<p>Concern with possible injuries to techs because of the design of the side door. Truck demonstration in Belleville with Shannon, Jamie and Harold.</p> <p>2023-06-14 Training package supposed to be in place week of June 19th.</p> <p>2023-11-15 Trucks are already in the field. Recommend H&amp;S reps to go out into the field to notify technicians of possible problem.</p> <p>2024-05-23 Jeremy Kirby suggests a ladder rack shouldn't be on the passenger sliding door.</p> <p>2024-06-12 Tori to look into if there is another way to rack ladder to avoid tech hitting head.</p> <p>2024-06-12 Jeremy to send pictures to Victoria Sutherland of his truck for an example and she will see what she can come up with.</p> <p>2024-09-18 Tori received photos from Jeremy and she sent photos to Bell Fleet</p> <p>2024-11-20 Tori to meet with Bell Engineering on Tuesday Nov. 26 to discuss</p>
<b>PRIME</b>	Co-Chairs

<b>TITLE</b>	Missing Rope from Sked Bag (rescue kit)
<b>TRACK NUMBER</b>	4.135
<b>CATEGORY</b>	
<b>INITIAL DATE</b>	2023-08-10
<b>CLOSING DATE</b>	<b>2024-11-20</b>
<b>PROBLEM STATEMENT</b>	There was a missing rope from the sked bag at Esna Park. We should have record cards of the kits being inspected each month.
<b>ACTIONS SUMMARY</b>	
<b>FUTURE ACTIONS</b>	The board shows the yellow straps and carabiners but we do not use them so they shouldn't be on board. Kevin Pond suggests we add them to the monthly workplace inspection. Discuss at sub-committee. 2023-11-15 Picture will stay as is. 2024-05-23 Shannon making stickers to cover items.
<b>PRIME</b>	Co-Chairs

<b>TITLE</b>	Ford 550 Splicing Truck
<b>TRACK NUMBER</b>	4.139
<b>CATEGORY</b>	
<b>INITIAL DATE</b>	2023-08-10
<b>CLOSING DATE</b>	
<b>PROBLEM STATEMENT</b>	AC works off the battery on the truck. To recharge the battery the truck needs to run for an hour and a half.
<b>ACTIONS SUMMARY</b>	
<b>FUTURE ACTIONS</b>	<p>The AC won't turn on until the battery is charged. The AC works for two hours before needing to be charged. The truck needs to run in order to charge.</p> <p>2023-11-15 Waiting to hear from Pierre Connolly.</p> <p>2024-02-08 Pierre Connolly says that it is not normal to take 1.5 hours to charge the battery. Need a training package on the electrical system.</p> <p>2024-05-23 Tori to follow up.</p> <p>2024-06-12 Auxillary fan with 12 volts and Jamie was ok with this but the fan blows only the hot air it intakes from outside.</p> <p>2024-06-12 Tori to confirm if it's 24 or 26 degrees when the AC turns on and also if the temp can be modified.</p> <p>2024-08-14 Campaign to adjust voltage at the battery. Replace current A/C to 12 volt system so that the battery isn't drained as quickly.</p> <p>2024-11-20 To be done by spring/summer of 2025, Tori to follow up</p>
<b>PRIME</b>	Co-Chairs

<b>TITLE</b>	Absence Notification
<b>TRACK NUMBER</b>	4.140
<b>CATEGORY</b>	
<b>INITIAL DATE</b>	2023-08-10
<b>CLOSING DATE</b>	
<b>PROBLEM STATEMENT</b>	H & S reps get email when someone has been off for three days. It shouldn't be issued on the third day but on the fourth day.
<b>ACTIONS SUMMARY</b>	
<b>FUTURE ACTIONS</b>	<p>Can this be linked to the CO3 because the wrong reps are getting notifications. Bell uses a 4986 system that does this flawlessly, can we look into this?</p> <p>2023-11-15 Jodi to make sure its issued on the 4<sup>th</sup> day; Bobby Gibbons looking into integrating the CO3 and notifications.</p> <p>2024-08-14 Probably not going to be implemented.</p> <p>2024-09-18 Rachelle to look into if notifications are going to the correct people at the correct time</p>
<b>PRIME</b>	Co-Chairs

<b>TITLE</b>	Bell Trucks Pulled off Road at North Queen
<b>TRACK NUMBER</b>	4.144
<b>CATEGORY</b>	
<b>INITIAL DATE</b>	2023-09-13
<b>CLOSING DATE</b>	
<b>PROBLEM STATEMENT</b>	Numerous trucks have floors on drive side rotted out under the floor mat. (24C Ford Econoline) Three of the trucks had recently been in for service.
<b>ACTIONS SUMMARY</b>	
<b>FUTURE ACTIONS</b>	<p>Rob would like a note sent out to techs to check their trucks by lifting floor mats.</p> <p>2023-10-18 Rob to send Shannon pictures of the floors.</p> <p>2023-11-15 Shannon spoke with fleet Transervice will endeavor to do better, a communication will not be sent out.</p> <p>2024-09-18 Tori will look into having 24C driver side floors inspected when trucks are in with Transervice</p> <p>2024-11-20 There are a total of 8 24C's, 1 floor confirmed redone last year and so the 7 remaining Tori is working on having looked at with Transervice when in for inspection</p>
<b>PRIME</b>	Co-Chairs



<b>TITLE</b>	Progistix and Storage of Equipment in Yards
<b>TRACK NUMBER</b>	4.151
<b>CATEGORY</b>	
<b>INITIAL DATE</b>	2023-10-18
<b>CLOSING DATE</b>	
<b>PROBLEM STATEMENT</b>	North Queen, Birchmount and Rivalda yards are having equipment stored near vehicles. Some areas measure about 15 ft high of stacked equipment. A barrier should be placed around the stored equipment to protect the vehicles.
<b>ACTIONS SUMMARY</b>	
<b>FUTURE ACTIONS</b>	<p>2023-11-15 Shannon spoke with Gayle Wires who looked into the GLBs stacked at NQ and Rivalda. Gayle said “ I have verified with the warehouse and this height is in alignment with how the GLBs are stored there ” she said that they are very stringent about following height limitations. Committee believes that the limit is a stacking of two pallets.</p> <p>2024-02-08 Looking at the pictures of the GLB pallets stacked, no problem according to management.</p> <p>2024-09-18 Barriers will not be placed, following regulations according to management.</p>
<b>PRIME</b>	Co-Chairs

<b>TITLE</b>	Tool Inspections
<b>TRACK NUMBER</b>	4.164
<b>CATEGORY</b>	
<b>INITIAL DATE</b>	2023-12-06
<b>CLOSING DATE</b>	
<b>PROBLEM STATEMENT</b>	The tool committee is working on the tool inspections.
<b>ACTIONS SUMMARY</b>	
<b>FUTURE ACTIONS</b>	Gloves to be sent out every 9 months. Blankets to be sent out every year. Lasher, pump and chainsaws could be assigned to trucks for yearly inspections.
<b>PRIME</b>	Co-Chairs

<b>TITLE</b>	New RH44's
<b>TRACK NUMBER</b>	4.165
<b>CATEGORY</b>	
<b>INITIAL DATE</b>	2024-02-06
<b>CLOSING DATE</b>	
<b>PROBLEM STATEMENT</b>	New floors in back of truck are metal and there is no rubberized mat.
<b>ACTIONS SUMMARY</b>	
<b>FUTURE ACTIONS</b>	<p>Anti-fatigue mats might be a good idea.</p> <p>2024-08-14 10 vehicles would need the mats; Tori has several options, waiting for approval</p> <p>2024-09-18 Mats have been approved, one custom fit mat would be preferred to 2 mats</p> <p>2024-10-23 a bunch of mats have been ordered and distributed as per Rachelle</p> <p>2024-11-20 Tori sent all packages to Shannnon; Shannon to send to Kevin</p>
<b>PRIME</b>	Co-Chairs

<b>TITLE</b>	New Combo Trucks
<b>TRACK NUMBER</b>	4.166
<b>CATEGORY</b>	
<b>INITIAL DATE</b>	2023-02-06
<b>CLOSING DATE</b>	
<b>PROBLEM STATEMENT</b>	Two copper techs were working in a mh and all of a sudden there was no power. The inverter had died.
<b>ACTIONS SUMMARY</b>	Concern is tha techs aren't being trained on the inverters. The inverter kicked out, batteries died on the vehicle. 2024-05-23 Our technicians need to be trained. Transervice can provide training on the inverters.
<b>FUTURE ACTIONS</b>	2024-06-12 Tori to look for training document. 2024-06-12 We should be providing our own training. 2024-08-14 Tori sent Shannon 2 training packages, will be sending the third shortly. 2024-09-18 Tori waiting on last package to be sent
<b>PRIME</b>	Co-Chairs

<b>TITLE</b>	Update on Near Miss with Power Cable
<b>TRACK NUMBER</b>	4.167
<b>CATEGORY</b>	
<b>INITIAL DATE</b>	2024-02-08
<b>CLOSING DATE</b>	
<b>PROBLEM STATEMENT</b>	Mario Condo might be able to provide an update.
<b>ACTIONS SUMMARY</b>	
<b>FUTURE ACTIONS</b>	<p>We don't know where the power came from. All procedures were followed by tech.</p> <p>2024-04-15 Techs back working on cable and two cables are still energized. Guy Miele said they're just mining copper cable.</p> <p>2024-05-23 Before removals, can a "power audit" be performed to find out where the power source is.</p> <p>2024-08-14 A power audit already takes place. Need to come up with another solution.</p> <p>2024-09-18 Cable still live</p> <p>2024-09-18 Possible solution would be to have Bell cable techs present when power cables are being cut</p> <p>2024-09-18 What is happening with this specific cable?</p> <p>2024-11-20 Roger Felix said cable has been cut and isolated on the cable rack. It can't be removed as it could still be feeding equipment.</p>
<b>PRIME</b>	Co-Chairs

<b>TITLE</b>	Southern Yellow Pine Poles
<b>TRACK NUMBER</b>	4.169
<b>CATEGORY</b>	
<b>INITIAL DATE</b>	2024-04-17
<b>CLOSING DATE</b>	
<b>PROBLEM STATEMENT</b>	These poles were placed between 1999 and 2009. Hydro has banded all of the poles.
<b>ACTIONS SUMMARY</b>	
<b>FUTURE ACTIONS</b>	<p>Expertech is not allowed to climb these poles so a bucket truck is used. Spurring is also not allowed. Jamie says that hydro can climb poles while testing as per normal pole testing procedure, can Expertech do the same? Harold said that new southern pine poles are being placed in Ontario and these poles are harder. New flash might need to be issued about new poles.</p> <p>2024-05-23 Daniel Trepanier said L1 Support should send out a flash.. Hydro inspects the old yellow pine type poles, if they pass inspection they are safe to climb. We should revisit old practice, treat the old yellow pine poles like regular poles.</p> <p>2024-09-18 Kyle to follow up with Daniel Trepanier</p> <p>2024-11-20 Kyle followed up with Daniel Trepanier. He has letter from Stephanie Turcotte at Bell and new yellow pines can be spurred. CCA-PA poles are safe to climb.</p>
<b>PRIME</b>	Co-Chairs

<b>TITLE</b>	Loading Large Cable Reels on Truck
<b>TRACK NUMBER</b>	4.171
<b>CATEGORY</b>	
<b>INITIAL DATE</b>	2024-04-15
<b>CLOSING DATE</b>	<b>2024-11-20</b>
<b>PROBLEM STATEMENT</b>	There have been two injuries to techs while trying to wrestle reel into position on the back of the posi truck.
<b>ACTIONS SUMMARY</b>	
<b>FUTURE ACTIONS</b>	<p>Committee asked if a forklift or pump truck would be helpful. John said that fleet was not going to get a forklift, the utility techs were trained without a forklift onsite.</p> <p>2024-05-23 Possibly a learning thing, not the proper technique. Shannon to create flash.</p> <p>2024-08-14 Shannon has a Safety Talk for this; she'll send to Kevin for approval.</p> <p>2024-09-18 Kevin sent back approved Flash, waiting for Flash to be issued</p> <p>2024-11-20 Flash sent out on November 13</p>
<b>PRIME</b>	Co-Chairs

<b>TITLE</b>	Accident Investigations for 72 Eglinton
<b>TRACK NUMBER</b>	4.172
<b>CATEGORY</b>	
<b>INITIAL DATE</b>	2024-04-15
<b>CLOSING DATE</b>	
<b>PROBLEM STATEMENT</b>	A total of 13 different techs were working out of this building while being exposed to asbestos. None of the techs were aware of the exposure.
<b>ACTIONS SUMMARY</b>	
<b>FUTURE ACTIONS</b>	<p>Techs were working for roughly two weeks in vault before testing was done. Both asbestos and lead paint tested positive. Complete lack of communication from Bell to Expertech. Who made the decision it was safe for techs to return to work on March 11? Techs have been encouraged to complete WSIB form 3958a for exposure.</p> <p>2024-05-23 The communication breakdown is Expertech was told to leave, BTS doing training upstairs. What are the protocols? Roger Felix prioritized his job over the safety of techs.</p> <p>2024-05-23 Ask Angele for list of buildings with asbestos.</p> <p>2024-06-12 Daniel Trepanier is looking into this.</p> <p>2024-09-18 What is the protocol for sharing hazardous situations across business units; everyone should be notified of unsafe conditions. We need a procedure in place where we are not at risk of exposure. Maybe issue a 9911</p> <p>2024-11-20 Concern about another possible asbestos exposure in the same building. We should have been informed prior to techs working there. Splicers and ETE techs still working in building</p>
<b>PRIME</b>	Co-Chairs



<b>TITLE</b>	Battery Come Along
<b>TRACK NUMBER</b>	4.174
<b>CATEGORY</b>	
<b>INITIAL DATE</b>	2024-05-23
<b>CLOSING DATE</b>	
<b>PROBLEM STATEMENT</b>	Training needed for Bill Heaselgrave and Trevor Cain.
<b>ACTIONS SUMMARY</b>	
<b>FUTURE ACTIONS</b>	Mario Condo to do training, ask Dan Harrison who needs training and invite H & S Reps. 2024-08-14 All techs that work on power need to be trained. 2024-09-18 Still want training before techs use come along 2024-10-23 Bryan Sutherland is having the one at Birchmount fixed
<b>PRIME</b>	Co-Chairs

<b>TITLE</b>	Hydraulic Leak
<b>TRACK NUMBER</b>	4.175
<b>CATEGORY</b>	
<b>INITIAL DATE</b>	2024-05-23
<b>CLOSING DATE</b>	
<b>PROBLEM STATEMENT</b>	Evan Lioumanis' rodder truck had a hydraulic leak; techs need to be trained to shut off hydraulics
<b>ACTIONS SUMMARY</b>	
<b>FUTURE ACTIONS</b>	Kirk Douthwright to order more than 6 spill kits. Brooms also needed to clean up spills. Enviro line was called. We should have contained the spill and Enviro line should have cleaned it up. Does Enviro line ask about quantity of spill? Kirk should have gone to site. Shannon to speak to Kirk Douthwright and Zach Breiter. 2024-08-14 Shannon spoke to Zach, Kirk and Enviro Line and there was a misunderstanding. Hydraulic shutoff valve location should be part of the standard training package. 2024-11-20 Hydraulic shutoff valve location should be part of the standard training package – to be discussed at Policy Committee meeting.
<b>PRIME</b>	Co-Chairs

<b>TITLE</b>	Reptitive Strain Injuries
<b>TRACK NUMBER</b>	4.177
<b>CATEGORY</b>	
<b>INITIAL DATE</b>	2024-06-12
<b>CLOSING DATE</b>	<b>2024-11-20</b>
<b>PROBLEM STATEMENT</b>	Bell has changed their desgins which is now causing reptitre strain issues for techs.Instead of multi ports they're running singles to the house, so techs are opening 18 fibre cable sheaths in one shift instead of one.
<b>ACTIONS SUMMARY</b>	There is an RPX Drop Wire Tool in tool catalogue.
<b>FUTURE ACTIONS</b>	2024-08-14 Bell is not changing their designs even though there has been other repetitive strain injuries. Can committee find tool to open single fiber drop? To be discussed at Policy Committee. 2024-10-23 Shannon to send note out to managers to see what areas are working with these drops. Barrie, Ottawa and Hamilton are known locations currently. 2024-11-20 Shannon emailed managers with splicers and only 2 managers responded
<b>PRIME</b>	Co-Chairs

<b>TITLE</b>	Hydro Training
<b>TRACK NUMBER</b>	4.181
<b>CATEGORY</b>	
<b>INITIAL DATE</b>	2024-08-14
<b>CLOSING DATE</b>	<b>2024-11-20</b>
<b>PROBLEM STATEMENT</b>	Should techs be working by themselves on joint use? What training exactly is covered in the hydro training?
<b>ACTIONS SUMMARY</b>	
<b>FUTURE ACTIONS</b>	At least one line tech usually works by himself.Line work in bucket trucks is the most dangerous.
<b>PRIME</b>	Co-Chairs

<b>TITLE</b>	Extreme Weather Events
<b>TRACK NUMBER</b>	4.183
<b>CATEGORY</b>	
<b>INITIAL DATE</b>	2024-08-14
<b>CLOSING DATE</b>	
<b>PROBLEM STATEMENT</b>	Kevin would like to add this topic to the list to be discussed at the next sub committee meeting as we don't have a procedure for extreme weather.
<b>ACTIONS SUMMARY</b>	
<b>FUTURE ACTIONS</b>	2024-10-23 Kevin created an extreme weather alert, to be discussed at next sub-committee meeting.
<b>PRIME</b>	Co-Chairs

<b>TITLE</b>	Chainsaws
<b>TRACK NUMBER</b>	4.184
<b>CATEGORY</b>	
<b>INITIAL DATE</b>	2024-09-18
<b>CLOSING DATE</b>	<b>2024-11-20</b>
<b>PROBLEM STATEMENT</b>	
<b>ACTIONS SUMMARY</b>	
<b>FUTURE ACTIONS</b>	<p>Would like techsto be able to order M18 cordless chainsaws</p> <p>Would also like to know if gas or electric chainsaws will be made available to techs</p> <p>Still in approval stage in Ontario. Material code: T001210</p> <p>2024-10-23 Discussed at Policy Committee; if a new saw is needed it can be ordered</p>
<b>PRIME</b>	Co-Chairs

<b>TITLE</b>	MH Rescue Kit Access and Locations
<b>TRACK NUMBER</b>	4.185
<b>CATEGORY</b>	
<b>INITIAL DATE</b>	2024-09-18
<b>CLOSING DATE</b>	
<b>PROBLEM STATEMENT</b>	Asked Rachelle to update door code list for MH rescue kit access MH Rescue kit list needs to be corrected to show the correct people who have the kits assigned to them
<b>ACTIONS SUMMARY</b>	
<b>FUTURE ACTIONS</b>	Kyle to look into having the list corrected.
<b>PRIME</b>	Co-Chairs

<b>TITLE</b>	Microwave Ovens
<b>TRACK NUMBER</b>	4.186
<b>CATEGORY</b>	
<b>INITIAL DATE</b>	2024-09-18
<b>CLOSING DATE</b>	
<b>PROBLEM STATEMENT</b>	Asking for the company to review total ban policy Would like to have techs to have the ability to transport microwaves and use them outside of their vehicles. Not asking to use microwaves inside trucks or work space
<b>ACTIONS SUMMARY</b>	
<b>FUTURE ACTIONS</b>	The company cold weather policy is to eat warm meals. Techs need to have microwaves to be able to heat meals when they are working alone or unable to leave job site. Gil asked if the ab of the truck is considered a safe place to eat? Jamie to review with Nic Grasby 2024-10-23 it is under article 9.83 under the Canada Occupational H & S Regulations
<b>PRIME</b>	Co-Chairs



<b>TITLE</b>	Bucket Truck Training at North Queen Not Adequate
<b>TRACK NUMBER</b>	4.188
<b>CATEGORY</b>	
<b>INITIAL DATE</b>	2024-09-18
<b>CLOSING DATE</b>	<b>2024-11-20</b>
<b>PROBLEM STATEMENT</b>	Would like to have more in depth training completed by ENI or third party, Rob feels the current training is not sufficient.
<b>ACTIONS SUMMARY</b>	
<b>FUTURE ACTIONS</b>	<p>The day of the bucket training at North Queen the RH41 used was not working properly.</p> <p>Would like to see more detailed and in depth courses to provide better training</p> <p>2024-10-23 Committee would like standardized training across Bell and Expertech; Tist Consulting does the Bell Training</p> <p>2024-10-23 Pierre Quenneville created our training documents. Bell uses a 3<sup>rd</sup> party company for their bucket training. Shannon to look into what documents Bell uses.</p>
<b>PRIME</b>	Co-Chairs

<b>TITLE</b>	Road Closures with Bike Lane
<b>TRACK NUMBER</b>	4.189
<b>CATEGORY</b>	
<b>INITIAL DATE</b>	2024-09-18
<b>CLOSING DATE</b>	<b>2024-11-20</b>
<b>PROBLEM STATEMENT</b>	What are the proper road side setups fo working in bike lanes?
<b>ACTIONS SUMMARY</b>	
<b>FUTURE ACTIONS</b>	<p>Asking if training can be provided to techs in cities with bike lans on how to properly set up and handle this type of road side set up</p> <p>What is the best place to pump water when working in bike lane?</p> <p>Jamie said Book 7 has bike lane setup. TS24, T27 and multiple other examples. Concern that Book 7 setup is too complicated or requires signs out techs do not carry</p> <p>Possible item for Health and Safety Week 2025</p> <p>2024-10-23 Discussed at Policy Committee meeting, the best option would be to hire a traffic control company.</p> <p>2024-11-20 Safety Talk note to be made about using traffic control in bike lanes.</p>
<b>PRIME</b>	Co-Chairs

<b>TITLE</b>	Confined Space Test Failure at Esna Park
<b>TRACK NUMBER</b>	4.190
<b>CATEGORY</b>	
<b>INITIAL DATE</b>	2024-09-18
<b>CLOSING DATE</b>	
<b>PROBLEM STATEMENT</b>	Emails were sent out but phone alarm did not go off to notify closest techs
<b>ACTIONS SUMMARY</b>	
<b>FUTURE ACTIONS</b>	Shannon said issue was fixed and is going to provide more detail on what went wrong and how it was fixed 2024-10-23 Google made some changes that affected the tech to tech notification on the EMS application. System should be working now, to be tested by Kevin and Shannon.
<b>PRIME</b>	Co-Chairs

<b>TITLE</b>	Notepad Safety Talk
<b>TRACK NUMBER</b>	4.192
<b>CATEGORY</b>	
<b>INITIAL DATE</b>	2024-10-23
<b>CLOSING DATE</b>	
<b>PROBLEM STATEMENT</b>	Concern that note on notepad is now showing techs how to opt out of MH Rescue . ISIT should control these settings not the individual techs
<b>ACTIONS SUMMARY</b>	
<b>FUTURE ACTIONS</b>	Shannon to check to see if ISIT can lock that setting. Along with the quarterly MH app trials, trials should be also be done to test all phones to make sure alarms work.
<b>PRIME</b>	Co-Chairs

<b>TITLE</b>	RH441 Re-Deployed
<b>TRACK NUMBER</b>	5.105
<b>CATEGORY</b>	
<b>INITIAL DATE</b>	2024-11-20
<b>CLOSING DATE</b>	
<b>PROBLEM STATEMENT</b>	Missing hand rail on top. Who is checking this before the truck is back in the field?
<b>ACTIONS SUMMARY</b>	
<b>FUTURE ACTIONS</b>	Truck has an appointment on Friday Nov. 22 for inspection. Tori to send note to garage to have them check hand rail. Tech has also had this truck for a year and has not yet been trained on the bucket. Shannon reached out to tech's manager, Sean Aitken, to arrange training.
<b>PRIME</b>	Co-Chairs

<b>TITLE</b>	BTS Repairs Their Own Ladders
<b>TRACK NUMBER</b>	5.106
<b>CATEGORY</b>	
<b>INITIAL DATE</b>	2024-11-20
<b>CLOSING DATE</b>	
<b>PROBLEM STATEMENT</b>	Why do we not have employees here to repair ladders? Especially when we used to do it.
<b>ACTIONS SUMMARY</b>	
<b>FUTURE ACTIONS</b>	
<b>PRIME</b>	Co-Chairs

<b>TRACK NUMBER</b>	<b>6.276 (Re-Opened)</b>
<b>TITLE</b>	<b>Black Aluminum Dust/General Cleaning</b>
<b>INITIAL DATE</b>	<b>2021-09-15</b>
<b>CLOSING DATE</b>	
<b>PROBLEM STATEMENT</b>	Bell is having their trucks cleaned once a year (shelving units in back of truck) Kevin to find out from Bell what they are using to clean and what he process is. Tony to look into as well. Techs will be allowed to clean their shelving once a year (optional) with soap, water and vacuuming. Tony to find out how much time will be allotted. Techs are allowed to wash shelves with soap and water and then vacuum once a year. How much time has been allotted by Bell to do this? To be discussed at sub committee meeting. Shop vacs should be at every location. This has not happened. Sweeping compound should be used as well. Shop vac is the best option. John Ward to speak to Jeremy Martin about ordering more shop vacs,
<b>TRACK NUMBER</b>	<b>6.326</b>
<b>TITLE</b>	<b>Moving Monthly Meetings</b>
<b>INITIAL DATE</b>	<b>2019-12-11</b>
<b>CLOSING DATE</b>	
<b>PROBLEM STATEMENT</b>	Kevin would like to move the monthly meetings around Ontario instead of being held in one place, especially now that Attwell is closing. Tony to speak to Michel. Shannon to follow up.
<b>TRACK NUMBER</b>	<b>6.367</b>
<b>TITLE</b>	<b>Unionville MH Closures</b>
<b>INITIAL DATE</b>	<b>2021-01-13</b>
<b>CLOSING DATE</b>	
<b>PROBLEM STATEMENT</b>	Closures located in mh appear to be very old but are only 6 months old. Cable repair wanted to get the water tested in mh to see what is happening. There have been similar issues in Toronto and Brockville. It seems that when these mh's were rebuilt they were backfilled with gravel and not clay and dirt. This changes the way it is grounded. Corrosion through induction. Bell practice from 1946 shows that an anode needs to be placed to prevent this type of corrosion. Bell is addressing the issue and trialing powder coated stainless steel closures. Stainless steel closures rotted. Bell did some water testing and there were issues with the PH levels.
<b>TRACK NUMBER</b>	<b>6.371</b>
<b>TITLE</b>	<b>Training Packages for RH37 &amp; RH41</b>
<b>INITIAL DATE</b>	<b>2021-05-12</b>
<b>CLOSING DATE</b>	
<b>PROBLEM STATEMENT</b>	The training packages for RH37 & RH41 need to be updated as they are outdated. Tony to bring to co-chair meeting. New packages being created by Pierre Connolly on all of our vehicles. Shannon to follow up with Pierre Connolly. Tori to check. New packages are not coming. Tori to follow up.
<b>TRACK NUMBER</b>	<b>6.389</b>
<b>TITLE</b>	<b>ISIT Working Weekends-CVOR Paper Copy</b>
<b>INITIAL DATE</b>	<b>2022-04-13</b>
<b>CLOSING DATE</b>	
<b>PROBLEM STATEMENT</b>	Should techs fill out paper copy of CVOR when ISIT has the automated CVOR system down on weekends? Concern that if paper copy is used that we would have two logbooks if stopped by MTO. App stores data. Log books will be given to the techs even when the automated system starts in January. Paper copy is part of the law/log. Our Schedule 1 is not accurate as Attwell is still listed as the address and not Weston Rd. Geotab works separately then our system and is not affected by system outages. What happens when Geotab goes down? Geotab works separately then our system so it will work when ISIT is working on the system over weekends. As long as tech logged in before and Geotab goes down it will still to continue to track vehicle and update once app is back online.
<b>TRACK NUMBER</b>	<b>6.394</b>
<b>TITLE</b>	<b>Portuguese Pastry (Pasteis de Nata)</b>
<b>INITIAL DATE</b>	<b>2022-09-14</b>
<b>CLOSING DATE</b>	
<b>PROBLEM STATEMENT</b>	Shannon told the committee she would bring in pasteis de nata at the April meeting.
<b>TRACK NUMBER</b>	<b>6.395</b>
<b>TITLE</b>	<b>MH Rescue Equipment Signs</b>
<b>INITIAL DATE</b>	<b>2022-09-14</b>
<b>CLOSING DATE</b>	
<b>PROBLEM STATEMENT</b>	Will signs be posted in locations with rescue equipment indicating where kits are? Can location of equipment and door codes be given in the MH Rescue App? Adrian to look into. Signs have been put up in places where the kits aren't visible.
<b>TRACK NUMBER</b>	<b>6.404</b>
<b>TITLE</b>	<b>Rep's Doing Ladder Inspections in the Field</b>
<b>INITIAL DATE</b>	<b>2022-12-07</b>
<b>CLOSING DATE</b>	
<b>PROBLEM STATEMENT</b>	Ladder inspections are currently scheduled to be done in Ontario and Quebec starting in the new year, details to follow on when, how and what is to be done. Part of Rodeo.

TRACK NUMBER	6.410
TITLE	APP 260
INITIAL DATE	2023-05-05
CLOSING DATE	
PROBLEM STATEMENT	There is confusion over one of the paragraphs in the APP. Translation does not seem to be accurate. APP needs to be corrected for further use. Communique's should also have yes or no option. Can we fix this?
TRACK NUMBER	6.412
TITLE	North Queen Assigned Parking
INITIAL DATE	2023-06-14
CLOSING DATE	
PROBLEM STATEMENT	Meeting with Adrian Guda in January about posting signage at North Queen about parling. Becoming an issue now with Bell techs. Shannon to speak to Tori Sutherland. The signs came in today (Aug 10) and will be mounted to the fences, the fences are overgrown with weeds. Can we have all of the weeds taken care of? Parking signs placed. Parking situation has changed, more signs ordered and they will be placed. Tori to check with Frank Greco.
TRACK NUMBER	6.416
TITLE	APP for Rooftop Work
INITIAL DATE	2023-08-10
CLOSING DATE	2024-11-20
PROBLEM STATEMENT	Rooftop work is being issued to us , is it possible to have an APP issued? Rooftop work was to be done by mobility and not Expertech techs as per Frank Greco. APP Work for Roofs was completed by Frank's techs.
TRACK NUMBER	6.420
TITLE	Pole Top Rescue Ladders
INITIAL DATE	2023-11-15
CLOSING DATE	
PROBLEM STATEMENT	Are the ladders to be sent back to the manufacturer after being used for a pole top rescue? If so, does this apply to the pole top rescue training as well.
TRACK NUMBER	6.422
TITLE	Corner Mount Controls
INITIAL DATE	2023-12-06
CLOSING DATE	2024-11-20
PROBLEM STATEMENT	Some trucks are having problems with their corner mount controls as the controls are seizing. Possibility of sending note to managers with line techs.
TRACK NUMBER	6.426
TITLE	Environment Canada and Chainsaws
INITIAL DATE	2024-02-08
CLOSING DATE	
PROBLEM STATEMENT	There is currently a chainsaw inventory to ensure all chainsaw training has taken place and all techs have the proper PPE. QR codes being worked on for chainsaws.
TRACK NUMBER	6.427
TITLE	Rubber Mats
INITIAL DATE	2024-02-08
CLOSING DATE	2024-11-20
PROBLEM STATEMENT	Mats are being replaced and recalibrated. Peterborough has already had this done. Mats will be tracked in SAP.
TRACK NUMBER	6.428
TITLE	Portable Bump Stations
INITIAL DATE	2024-02-08
CLOSING DATE	2024-11-20
PROBLEM STATEMENT	These are being recalled as there is no reason to have them anymore as they were issued during Covid. For techs who don't have access to bump stations they will be able to keep portable bump stations
TRACK NUMBER	6.429
TITLE	H&S Resource Training
INITIAL DATE	2024-06-12
CLOSING DATE	
PROBLEM STATEMENT	Kevin would like to have CSA Z1003, Physosocial and ergonomic training. Shannon to check with Daniel.



<b>TRACK NUMBER</b>	<b>6.430</b>
<b>TITLE</b>	<b>APP 221</b>
<b>INITIAL DATE</b>	<b>2024-08-14</b>
<b>CLOSING DATE</b>	<b>2024-11-20</b>
<b>PROBLEM STATEMENT</b>	Note should be added to APP that safety glasses should be worn.
<b>TRACK NUMBER</b>	<b>6.431</b>
<b>TITLE</b>	<b>APP 223</b>
<b>INITIAL DATE</b>	<b>2024-08-14</b>
<b>CLOSING DATE</b>	
<b>PROBLEM STATEMENT</b>	Clear instructions are needed for what is for line and what is for splicers so techs aren't doing APP's they shouldn't.
<b>TRACK NUMBER</b>	<b>6.432</b>
<b>TITLE</b>	<b>Snow Removal</b>
<b>INITIAL DATE</b>	<b>2024-09-18</b>
<b>CLOSING DATE</b>	
<b>PROBLEM STATEMENT</b>	Rachelle was asked to set up snow removal meetings for problematic yards, including, Huntsville, Esna Park, Moodie and Newmarket. When will snow removal be scheduled, (how long after snow fall)? When will salting be done? Rachelle has asked 8 locations for meetings and two have taken place at Esna Park & Kitchener
<b>TRACK NUMBER</b>	<b>6.433</b>
<b>TITLE</b>	<b>Potholes at Birchmount</b>
<b>INITIAL DATE</b>	<b>2024-10-23</b>
<b>CLOSING DATE</b>	
<b>PROBLEM STATEMENT</b>	Rachelle does have a work order for the potholes at. The potholes are quite large in the cage area.
<b>TRACK NUMBER</b>	<b>6.434</b>
<b>TITLE</b>	<b>Poles at Birchmount</b>
<b>INITIAL DATE</b>	<b>2024-10-23</b>
<b>CLOSING DATE</b>	
<b>PROBLEM STATEMENT</b>	Rachelle said that Jeremy Martin had said the poles are staying in case we start the training school again. The poles are all rotted now.
<b>TRACK NUMBER</b>	<b>6.435</b>
<b>TITLE</b>	<b>Banding Poles</b>
<b>INITIAL DATE</b>	<b>2024-10-23</b>
<b>CLOSING DATE</b>	
<b>PROBLEM STATEMENT</b>	Note on notepad says to write all the details about the pole on hazard. Unsure if this was a brand new directive which it is not.
<b>TRACK NUMBER</b>	<b>6.436</b>
<b>TITLE</b>	<b>Latch Way Course</b>
<b>INITIAL DATE</b>	<b>2024-11-20</b>
<b>CLOSING DATE</b>	
<b>PROBLEM STATEMENT</b>	Latch way is mandatory only when working in a bucket. Where are we instructing techs to store their latch way? Should not be carried in the back of the truck with their tools. Drawstring bag for stoage is a possibility but concern techs won't use it.

Health and Safety Committee	
	Others
7.0 Items at Policy Committee	Page 1 of 1

Health and Safety Committee	
	Others
Open Items at Policy Committee	Page 1 of 1

<b>TITLE</b>	Concern Over Asbestos
<b>TRACK NUMBER</b>	4.20
<b>CATEGORY</b>	
<b>INITIAL DATE</b>	
<b>CLOSING DATE</b>	
<b>PROBLEM STATEMENT</b>	Committee member wants to make it mandatory that techs ask the NIC if there is asbestos present at the work locations. A bulletin is to be done for ETE techs to ask the NIC about asbestos. Jamie to bring this up on the monthly call with the NIC's. Bell H & S Boards have notifications of where asbestos can be found. If nothing is posted techs to contact NIC. Pre-job checklist to be created for ETE. Tony reviewed form created by Bash, it needs to be expanded to include all risk assessment.
<b>ACTIONS SUMMARY</b>	
<b>FUTURE ACTIONS</b>	<p>2018-06-13 Committee would like to see all property management lists with asbestos in C.O. Will be placed on either the H &amp; S page or Real Estate page of Expertech website.</p> <p>2018-07-13 Jamie to check BGIS. Harold to file internal complaint quoting section 125-214 of the Canada Labour Code.</p> <p>2018-09-19 List of buildings where asbestos is known has been added to our intranet site. To be updated on an ongoing basis.</p> <p>2018-10-17 IS/IT working to get the asbestos link to work on the phones</p> <p>2018-11-14 Asbestos link is the most up to date info we can get but the list is always changing</p> <p>2018-11-14 Tony to find out if there are any other lists with asbestos sights, Nexacor used to have a detailed list</p> <p>2018-12-12 Tony speaking to Mathieu Coloumb who is the Senior H &amp; S Hygienist at Bell.</p> <p>2019-04-17 Tony has meeting with hygienist on April 18. Still looking for a list of asbestos sites.</p> <p>2019-05-15 Bell's goal is to create a list of all locations with asbestos</p> <p>2020-06-24 Being worked on at policy level with Bell</p> <p>2022-08-17 Two courses added to Career Zone for all H &amp; S Reps &amp; Committee members. Once they are completed, completion dates are to be sent to Shannon and Kevin. The courses are to be self assigned AMP (Asbestos Management Program) series of two courses HSSS_4005 and HSSS_4006.</p> <p>2022-10-19 Harold is asking who is on the Expertech Asbestos Task Force. Requesting list of CO's where asbestos is known to be present.</p> <p>2022-12-07 No Bell Canada employee will work with ACM asbestos except for Expertech techs as per Tony</p> <p>2023-05-10 Bell did an inventory of all buildings so that all plans will have info of where asbestos is, should take a few months</p>
<b>PRIME</b>	Policy Committee

<b>TITLE</b>	Emergency Co-Ordinators Re-Assessment
<b>TRACK NUMBER</b>	4.112
<b>CATEGORY</b>	
<b>INITIAL DATE</b>	2022-10-19
<b>CLOSING DATE</b>	
<b>PROBLEM STATEMENT</b>	Need to re-assess the emergency co-ordinators now that the associates for most of the yards aren't working there. Searchers are wardens need to be re-assessed as well.
<b>ACTIONS SUMMARY</b>	
<b>FUTURE ACTIONS</b>	2023-02-08 Adrian is working on this; Part of the Workways program from Bell. 2023-08-10 Shannon to reach out to Tori Sutherland. 2023-10-18 Shannon to reach out to Tori, each office may need to come up with their own schedule / plan. 2023-12-06 Rachelle Poirier is now working on this.
<b>PRIME</b>	Policy Committee

<b>TITLE</b>	Asbestos Training Through Career Zone
<b>TRACK NUMBER</b>	4.115
<b>CATEGORY</b>	
<b>INITIAL DATE</b>	2022-12-07
<b>CLOSING DATE</b>	
<b>PROBLEM STATEMENT</b>	Is there a training package for drilling the asbestos tiles? Concern that wearing a hepa mask is optional. How old are the vacuums and who actually has one?
<b>ACTIONS SUMMARY</b>	After 80 drills the vacuum filter needs to be cleaned. Audit to be done on all hepa vacuum's.
<b>FUTURE ACTIONS</b>	<p>2022-12-07 John to look into possibly bar coding the hepa vacuum's. John to also bring this topic to the Tool Committee. Tony to check with Harold Pierre.</p> <p>2023-05-10 Training will be available through career zone. Hepa vac audit to take place. Maybe a QR code sticker to be placed on unit to keep track of where they are and how much use they get. John Ward is in the process of co-ordinating this. We also need some spare vacuums and find out if the contractor in Montreal is still cleaning the vacuums. There are 158 hep vacs that need to be tracked down.</p> <p>2023-11-15 Toolroom is looking at replacing vacuums with a more ergonomic unit for techs. John Ward is still working on a new process to track / clean / replace vacuums.</p>
<b>PRIME</b>	Policy Committee

<b>TITLE</b>	Hydro Permit
<b>TRACK NUMBER</b>	4.125
<b>CATEGORY</b>	
<b>INITIAL DATE</b>	2023-04-05
<b>CLOSING DATE</b>	
<b>PROBLEM STATEMENT</b>	When working on joint use poles, we should be made aware of permits that state why or why not we are able to work on them. Concern that field manager had permits and would not share with techs.
<b>ACTIONS SUMMARY</b>	
<b>FUTURE ACTIONS</b>	
<b>PRIME</b>	Policy Committee

<b>TITLE</b>	MH Rescue System
<b>TRACK NUMBER</b>	4.142
<b>CATEGORY</b>	
<b>INITIAL DATE</b>	2023-09-13
<b>CLOSING DATE</b>	
<b>PROBLEM STATEMENT</b>	If the on duty system is down, the mh rescue system is down but what happens if the intranet is down company wide? Does the mh rescue system work?
<b>ACTIONS SUMMARY</b>	
<b>FUTURE ACTIONS</b>	
<b>PRIME</b>	Policy Committee

<b>TITLE</b>	APP Refreshers
<b>TRACK NUMBER</b>	4.150
<b>CATEGORY</b>	
<b>INITIAL DATE</b>	2023-10-18
<b>CLOSING DATE</b>	
<b>PROBLEM STATEMENT</b>	Concern that techs aren't reading the APP refreshers and just clicking the link on the bottom of the page. Concern about specific APP's like Electrical Awareness that needs to be trained and understood in depth.
<b>ACTIONS SUMMARY</b>	
<b>FUTURE ACTIONS</b>	2023-11-15 H&S team looking at adding questions back.
<b>PRIME</b>	Policy Committee

<b>TITLE</b>	Confined Space Rescue Trial
<b>TRACK NUMBER</b>	4.155
<b>CATEGORY</b>	
<b>INITIAL DATE</b>	2023-10-18
<b>CLOSING DATE</b>	
<b>PROBLEM STATEMENT</b>	<p>A few items identified at the trial done in Keswick:</p> <ul style="list-style-type: none"> <li>-request to have a rescue kit placed in Newmarket</li> <li>-cell service spotty, had to hit the button twice; once sent it didn't say sent</li> <li>-person requesting rescue gets confirmation request sent</li> <li>-one of five techs responded</li> <li>-two techs heard alarm but didn't see alert on phone</li> <li>-Shannon did not receive alert either</li> <li>-committee would like each crew to have a team meeting to ensure all phones alarm properly</li> <li>-alerts should continue to alarm until tech responds to request</li> <li>-send request to 10 techs as we are only getting a 20% response</li> <li>-alerts sent to techs should be louder</li> </ul>
<b>ACTIONS SUMMARY</b>	
<b>FUTURE ACTIONS</b>	
<b>PRIME</b>	Policy Committee



<b>TITLE</b>	Simcoe Bridge Move Incident
<b>TRACK NUMBER</b>	4.160
<b>CATEGORY</b>	
<b>INITIAL DATE</b>	2023-11-15
<b>CLOSING DATE</b>	
<b>PROBLEM STATEMENT</b>	While working in 3AMH16 – 3 copper techs were in the MH and two of them had just closed up the cable 63 retrofit and were checking it was holding air with no leaks while the third tech was labelling and verifying cables & ducts planning next cable when the third tech noticed the fiber cables started to vibrate and they pulled tight thru the MH. He told the other techs hey something is happening, then the copper splice vibrates. All 3 techs stand up about to leave the MH when the copper closure they just were working on took off from one side of the MH and crashed into the duct structure where the new 900 cable was in. The 900 top sheath was stripped from the 900 up into the ducts just leaving the pairs in the closure. Note that if two of the techs hadn't of stood up they would have been badly injured. Techs had to jump over the copper cable being pulled in order to not get pinned against the opposite wall of the MH. If they hadn't jumped out of the way they all would have been injured. When the techs got out of the MH they walked over to the Simcoe Bridge Construction site and saw the large excavator was stopped next to the open pit and a contractor was looking into the pit. Then the contractor acknowledged our techs and came over to talk to them quickly and heard about the MH incident.
<b>ACTIONS SUMMARY</b>	
<b>FUTURE ACTIONS</b>	2024-05-23 Implement a plan to have Bell rep on site while we are working. George G. doesn't want final say. He's there working with Arlene. Brennan didn't have locates. Tailgate happening each day to ensure Brennan knows we are on site.
<b>PRIME</b>	Policy Committee

Health and Safety Committee	
	Others
Miscellaneous Items at Policy Committee	Page 1 of 1

TRACK NUMBER	6.411
TITLE	Hardhat Solution
INITIAL DATE	2023-05-05
CLOSING DATE	
PROBLEM STATEMENT	Do we have a hardhat solution for someone who wears a turban? Regular hardhat can be worn with a chin strap. Committee has found out that the suspension has to sit properly on techs as per Canada Labour Code. Committee to take a look at BTS Policy on PPE-ESP201.
TRACK NUMBER	6.414
TITLE	Removal of Microwaves from Trucks
INITIAL DATE	2023-08-10
CLOSING DATE	2024-11-20
PROBLEM STATEMENT	What is the follow up that is being done by the front line managers?

## Closed Items

### 3. Co-chairs reports:

#### 3.4 Review of safety issues on vehicles

### 4. Review of Open Items:

- 4.1 Hilti Drills and Hepa Vacuums
- 4.2 HRSDC AVC's
- 4.3 Altair 4 Gas Monitor
- 4.4 ETE power work done by untrained techs
- 4.5 BFD and CFD Ducts – Possible Asbestos Hazard
- 4.7 Review of Defensive Driver Training program
- 4.8 Non-Standardized MH Guards
- 4.9 Emergency Descent Equipment
- 4.11 Placing PLP Closure in Vehicles
- 4.12 Spotracker Visibility
- 4.13 New Pelsue MH Guards
- 4.14 Pre-Op Inspection Checklists
- 4.15 ETE Battery Handling and Transportation
- 4.16 Concerns over the Training of Line Techs
- 4.17 Battery Hoist
- 4.18 On Duty Escalation
- 4.19 Fiber Particles in Back of Truck
- 4.21 Power Outage
- 4.22 Backup Camera's
- 4.23 Gate at 240 Attwell Dr.
- 4.24 Belfield Parking Lot
- 4.26 Lack of Knowledge
- 4.27 New Line School Set Up
- 4.28 Back Doors on RH41 and FODB
- 4.29 Vehicle Maintenance
- 4.30 Parking at Railside, Birchmount and Belfield
- 4.31 Tree Trimming
- 4.32 ESPP System Failed
- 4.33 Tow Behind Compressors
- 4.34 Working with Lead in C.O.'s
- 4.35 Concern there Aren't Enough Coaches
- 4.37 Joint Use Trenches
- 4.37 Defibrators
- 4.37 Confined Space Rescue Concerns
- 4.37 Flat Masks
- 4.38 Road Side Set Up's
- 4.38 Salting at Mavis
- 4.38 CVOR App
- 4.39 Salting at Attwell
- 4.39 First Aid Attendant List
- 4.40 Runnymede Pole Incident
- 4.41 Masks
- 4.42 Extension Ladders
- 4.43 Accident Investigations
- 4.44 Techs Participation in H & S
- 4.45 9911's in the 705 Area
- 4.47 Water Cooler Filter Maintenance
- 4.49 Mh Rescue APP
- 4.50 Door Codes
- 4.51 Expertech Specific Training
- 4.52 Manual Tracking
- 4.53 Corner Mount Fire
- 4.54 Can Techs Park Their Trucks at Home?
- 4.55 9911 With Scaffold Over MH
- 4.56 Safety Concerns With Window Coverings
- 4.57 Training at Plant School
- 4.58 Steps on 29C
- 4.59 Managers and APP's

4.60 Quebec Bell Fatality  
4.61 Mask Recall  
4.68 Pressure Gauges  
4.63 Need More Trainers  
4.64 ETE Techs Going From Splicing Back to ETE  
4.65 Truck Training )Pre-Op inspection Checklist)  
4.66 Aerial Devices  
4.67 Flash on Tree Trimming  
4.68 MH Rescue APP  
4.69 Hydro Contact or Major Incident  
4.70 ETE Techs Want N95 Mask  
4.71 Techs Working Remotely With No Access to Washroom  
4.72 Covid Exposure Procedure  
4.73 RH41 Cable Replacement  
4.74 Transervice Use of Recapped Tires  
4.75 New 9911 System in e\_RHS  
4.76 Electrical Awareness Training  
4.77 Chemical Burn  
4.78 Severe Injuries  
4.80 Access Techs Being Transferred to ETE  
4.81 Covid Concerns  
4.83 Working in Inclement Weather  
4.84 e\_RHS  
4.85 Ingersoll MH  
4.86 Covid Protocols  
4.87 Maple C.O.  
4.88 Employee Name & PIN Used for MH Entry He was not in  
4.89 Accident Investigtiond Re: Asbestos Floor Tiles  
4.90 24C Ford Van  
4.91 9911 Issues  
4.92 CVOR App  
4.93 Is Working in the Back of an RH41 a Confined Space?  
4.94 First Aid Kits  
4.95 CVOR Rules  
4.97 Fiber Splice Arc  
4.99 MH Codes  
4.101 Concern Over Storm  
4.102 Tool Presentation  
4.103 Cell Coverage  
4.104 Strip Lighting  
4.105 Reel Stacking at Norelco  
4.107 Door Latches on Back of 29C Trucks  
4.108 Side Compartment Lacthes Rotting off (29C Trucks)  
4.110 SSA Inspections  
4.111 Accident Reporting System  
4.116 Electronic Log Book  
4.117 No Heat in Huntsville  
4.118 Inspection and Non-Compliances for Barrie  
4.119 MH Rescue Kits at Nebo  
4.122 Soild Waste Buckets  
4.123 9911's  
4.128 Accident Investigations  
4.129 9911 System Entry  
4.130 Accident Investigations  
4.132 Needle Removals from Mh's  
4.133 Pits  
4.138 PPE and New Hires  
4.143 New Strand Placement by Contractors in Huntsville  
4.145 UFP Couplers  
4.147 Snow Removal Plans  
4.149 Garbage is Overflowing  
4.154 List of Report Centers  
4.156 Managers in Field with No PPE  
4.157 When Are Fit Tested Masks Required? (Pulling in crew specifically)  
4.158 On Duty Manager Procedures  
4.159 Why Techs Sometimes Go Into Escalation?

- 4.162 MH Lid
- 4.163 Accident Report Booklet
- 4.168 Submarine Cable
- 4.170 Near Misses Due to Copper Cable on Reels
- 4.173 Wallaceburg Rescue Kits
- 4.176 RH44 Air Conditioning
- 4.178 MH Rescue Kit in Chatham
- 4.179 No Rescuers
- 4.182 Exeter Rd., London
- 4.187 Huntsville Garbage Bins
- 4.191 Boat Registration

## **5. New Items:**

- 5.1 Return to Work Meetings
- 5.1 Winter Campaign 2018-19
- 5.1 Procedure for Poles Not Bonded
- 5.1 Hand Sanitizer
- 5.2 Pre-Construction Meetings
- 5.3 2017-2018 Winter Campaign
- 5.92 Underground Trucks

## **6. Miscellaneous:**

- 6.1 Joint use new polymer poles
- 6.2 Hydro Attachments
- 6.3 Coupling for Ventilator Connector Blower Hoses
- 6.4 Tow Behind Compressors
- 6.5 Nebo Inspections
- 6.6 Not Enough Room in Splice Box
- 6.7 Placement of New Fiber Cable
- 6.8 APP Quizzes Being Completed Without Presentation
- 6.9 Kitchener MH Rebuild Program
- 6.10 Battery Hoist
- 6.11 Mold in Back of 29C Trucks
- 6.12 Fire Extinguisher in CVOR Vehicles
- 6.13 Folding Chairs
- 6.14 Escalations
- 6.15 Lashing Rope Broke
- 6.16 Placing Document Created by Manager
- 6.17 Wild Parsnip
- 6.18 Fiber Particles in Truck
- 6.19 Lid on GLB
- 6.20 Access Techs to Power Crew
- 6.21 Concerns Over Asbestos
- 6.22 Training Records
- 6.23 Hard Hats
- 6.24 29C Door Locks
- 6.25 Employee Handbook Revision
- 6.26 Concern Over New Lineman Training
- 6.27 Pole Enforcers
- 6.28 Techs Working on Boots
- 6.29 Is there an Policy for Winter Driving?
- 6.30 Concerns Over Truck Training
- 6.31 Time Study Request
- 6.32 New Work Centres
- 6.33 Confined Space Rescue
- 6.34 Winter Snow Removal
- 6.35 Techs to Loan to the Far North

6.36 Step By Step APP  
6.37 Micro Cells Shut Down Procedure  
6.38 29C Steps/Getting Truck Fixed  
6.39 Back Door on RH 41  
6.40 Manager Asked Techs to Move Battery  
6.41 New Corner Mount  
6.42 Confined Space Training  
6.43 Transaervice Bulletin  
6.44 Ridgetop Workplace Inspections  
6.45 Coveralls  
6.46 Power Outage  
6.47 Pot Holes in Employee Parking Lot  
6.48 Back Up Camera's  
6.49 Power Units  
6.50 Use of Life Jackets  
6.51 Collingwood Work Centre 595 Raglan  
6.52 Altair 4X Modifications  
6.53 Alness C.O.  
6.54 MH Rings in Onario/Quebec  
6.55 Pulling Cable on 401  
6.56 Issues with the New Posi Truck Buckets  
6.57 Daily Inspection of the Truck Forms (Schedule 1)  
6.58 New Corner Mount  
6.59 Plowing not being done at Belfield  
6.60 Alcohol Wipes Setting off Altairs  
6.61 PF Solvents  
6.62 Pole Top Rescue  
6.63 Light Duty off Duty Injury Cases  
6.64 Time Input for Light Duty techs  
6.65 New Process For Tool Room/Tool Committee  
6.66 New Procedure at Bell-Cell Boosters  
6.67 Truck Training in Thunder Bay  
6.68 APP 221-OTDR  
6.69 Gate at 240 Attwell Dr.  
6.70 Lunch in Vehicles  
6.71 Altair 4X email with Bell Software Update  
6.72 Concern Over the Mental Health of Employees  
6.73 Having to Use the Washroom When You Can't Move Your Truck  
6.74 Defibrillator  
6.75 Power Techs Doing Battery Installs  
6.76 Railside and Ridgetop  
6.78 Belfield Parking Lot  
6.79 Concern Over the Cable Loop Being Left in the MH  
6.80 8 on6 Off Shift  
6.81 Bungee Cords on Cones  
6.82 Sudbury Workplace Inspections  
6.83 Concern Over Spotrackers not Working in the Far North  
6.84 Working at Heights in C.O.'s  
6.85 Bike Lanes  
6.86 Coils in MH not being Tied  
6.87 Lifting Closures out of MH  
6.88 APP 221  
6.89 Mental Health Training  
6.90 APP 211 for H & S Week  
6.91 Question about Chainsaw Training  
6.92 Lack of Knowledge  
6.93 Concern Over Fire Extinguisher Inspection  
6.94 Concern Over RF Frequency Hazards  
6.95 H & S Week/Month  
6.96 Dymo Tape  
6.97 New Line School Set Up  
6.98 Concerns Over MH Work  
6.99 EXP 234's  
6.100 Techs Not Trained to Drive Posi but Using Boom  
6.101 Techs has 29C and No Air Conditioning  
6.102 Railside Workplace Inspections

6.103 Rear Steps Not Being Repalced  
6.104 MSDS Knuckle Wipres Exposure  
6.105 managers Telling Techs to Work Alone  
6.106 62 Railside Coveralls  
6.107 New Line Techs at Railside  
6.108 Photo ID's  
6.109 Rodeo  
6.110 Plp Brackets  
6.111 Bands Removed From Poles  
6.112 Subcontractors not doing Aerial Work Properly  
6.113 Concern Over Utility Techs Doing APP's  
6.114 Barge Work Up North  
6.115 Paint Booth  
6.116 Galaxy 1 Station  
6.117 APP on Phone For Altair 5  
6.118 Smaller C Module Lashers  
6.119 Pierre Attending Meetings  
6.120 Paul Hyde Training Line Techs at Railside  
6.121 No Smoking Signs at Belfield  
6.122 FTTH Building in Cornwall  
6.123 Disaster Recovery Plan  
6.124 90 9911's on One Job  
6.125 1 hr Option to be Removed from ESPP  
6.126 Line Work Concerns  
6.127 Parking Lot at 256 Attwell  
6.128 Concerns Over Coveralls When Working with Lead  
6.129 C Model Lashers  
6.130 Contractors Doing Snow Removal  
6.131 Ice at Peterborough  
6.132 Stairs at Esna Park  
6.133 First Aid Kits in Trucks  
6.134 Attwell & Belfield Parking Lots  
6.135 Pot Hole at Attwell in Visitor Parking  
6.136 Concern over Junior Line Techs Working on Weekends  
6.137 Missing EXP 10 for Stairs Breaking at Esna  
6.138 Discussion Regarding Specific Incident  
6.139 Concern Over Parking Lot at 1500 Birchmount  
6.140 Congested MH  
6.141 Call in System  
6.142 Update Call In  
6.143 Phone in ISIT  
6.144 EXP Required Expertech tech That Ended up in Hospital  
6.145 Huntsville Work Centre  
6.146 Concern Over Ventilation in Warehouse  
6.147 Handy Man at Attwell  
6.148 Terms of Reference  
6.149 Jobs We Have Roadblocked  
6.150 H & S Committee Members  
6.151 Sheppell Mental Health  
6.152 Webinar Linked to Organizational Changes  
6.153 PNG Drawings  
6.154 Concern at Belfield (near Progistixs)  
6.155 Concern Over English Techs Working for French Managers  
6.156 1500 Birchmount Vehicles  
6.157 Railside Inspects  
6.158 Stairs at Esna Park  
6.159 Accident Investigations in Timely Matter  
6.160 FTTH at Moodie  
6.161 Noise Concern in C.O.'s  
6.162 Safety Call In  
6.163 Power Training  
6.164 9911's  
6.165 EXP 234  
6.166 Umbrella Tent  
6.167 Metal Tags  
6.168 Defibulator

6.169 H & S Committee to Inspect Vehicles  
6.170 Smoking at BelField  
6.171 Concern Over ESPP  
6.172 EXP 8, 9 & 10  
6.173 Dome Closures  
6.174 29C Steps  
6.175 Ticks  
6.176 Concern Over Techs Working in Backyards  
6.177 Cherry St.  
6.178 62 railside Workplace Inspects  
6.179 Esna Park Potholes/Grass  
6.180 1500 Birchmount Parking Lot  
6.181 Posi Plus Training  
6.182 New Corner Mount  
6.183 Rear Area of BelField (Progistixs Area)  
6.184 Numerous Non Compliances at BelField  
6.185 People Smoking on the Driveway  
6.186 Wooden Pins Training  
6.187 Concern over Pressure on Techs to get Jobs Completed  
6.188 Training at BelField with Brian Palmer  
6.189 Storm Damaga  
6.190 Asking for Union Timr for Techs Without Managers  
6.191 Peterbourough Fatality  
6.192 Gator Closures  
6.193 Birchmount & Attwell Gas Heaters  
6.194 9911 App  
6.195 Flash on Ladder Inspections (Rubber Feet)  
6.196 Lead Testing Concerns  
6.197 Clothing for ETE Techs (lead & fiber)  
6.198 Create Vehicle Inspection Form  
6.199 Fire Extinguishers Being Recalled  
6.200 CVOR Forms  
6.201 Concern Over Line Techs  
6.202 Stretching Before Work  
6.203 Walkie Talkies  
6.204 Lead  
6.205 Lead Testing  
6.206 New GLB's  
6.207 ESDC Direction  
6.209 Hazardous Occurrence for Hydro in Joint Use Trench  
6.210 Tree Trimming  
6.211 Coaches  
6.212 Field Trial of Bifocal Safety Glasses  
6.213 Smoking Section  
6.214 New City Rules  
6.215 Air Quality at BelField  
6.216 Staircase for New Deck  
6.217 Transfer of BEC Status  
6.218 Rimmed Hard Hats  
6.219 Startop Road  
6.220 First Aid Kits  
6.221 CAA Road Assistance  
6.222 Helpdesk # on Homepage  
6.224 Contractors Safety Issues in the North  
6.225 Clotting Sponge  
6.226 Lack of Coaches  
6.227 Tree Trimming  
6.228 Internal Complaint Process  
6.229 Concern Regarding New Splicing Truck  
6.230 ETE to Access Techs  
6.231 Return to Work Meetings  
6.232 Truck Inspections  
6.233 Condition of Network in 705  
6.234 New Accident Reproting System (e\_RHS)  
6.235 Confined Spaces  
6.236 Move from Railside to Birchmount



6.237 New Cable Trailer –Replacements for RH 14  
6.238 Bell Field Operations Communications  
6.239 Hazard Assessment  
6.240 e\_RHS  
6.241 LDC Hydro Presentation  
6.242 Need for Binoculars  
6.243 H & S Not Being Notified of Potential Risks  
6.244 Wallabot  
6.245 9911's  
6.246 Recall on Ladder Rack for 29C  
6.247 Snow Removal & Parking  
6.248 Progress & Status of Posi +  
6.249 CVOR Forms  
6.250 Train the Trainer Course  
6.251 Mini Puller & Rodder & RH14  
6.252 Blanket Box on Truck  
6.253 Corrective Measures Email  
6.254 Training for Portable Puller Unit-Hydraulic Puller  
6.255 Bucket Attachment for the Go Track  
6.256 Tech Cutting Street Light Cable  
6.257 MH Incident  
6.258 MH Training  
6.259 Ice  
6.260 Step in Collar Broke in Mh  
6.262 Mould at Attwell  
6.263 First Aid Gloves  
6.264 Code Violations  
6.265 Naloxone Kit  
6.266 Cycling the Air System  
6.267 Wilderness First Aid  
6.268 ESDC Report  
6.269 H & S Week  
6.270 H & S Sub Committee  
6.271 Near Miss  
6.272 Esna Parking Lot  
6.273 CVOR Confusion  
6.274 Mould in Closures  
6.275 Managers out in the Field  
6.276 Concern About Aluminum Dust  
6.277 Water Work  
6.278 Disaster Recovery – Brampton John  
6.270 Fall Arrest  
6.280 Locating Techs  
6.283 Training School  
6.284 Washrooms in C.O.'s  
6.285 Mirrors on New 29C Fiber Trucks  
6.286 Notepad  
6.287 e\_RHS  
6.288 MH Lifter  
6.289 Stickers on Trucks  
6.290 MH Entry  
6.291 9911  
6.292 CVOR  
6.293 Wet Cell Batteries (Ergonomic Assessment)  
6.294 e\_RHS Non-Entry Occurrence  
6.296 Insulators  
6.298 Lead Cleaning of Vehicles Not Being Done  
6.205 Attwell Flood  
6.297 Safety Watcher Training  
6.299 Managers Doing Accident Investigations  
6.300 CVOR Training  
6.301 New Fiber Trucks  
6.302 Gate at Attwell  
6.303 Call in System  
6.304 Vehicle Inspection Ratio  
6.305 Confined Space Rescue

6.306 H & S Week  
6.307 PENG Drawings  
6.308 Technicians Training  
6.309 Splicing Training  
6.310 Bulk Reel  
6.311 HVAC Records  
6.312 Snow Plowing  
6.313 Police During Night Shifts  
6.314 Missing Body Part on e\_RHS Website  
6.315 Birchmount Snow Removal  
6.316 Snow Removal at Attwell  
6.317 Hamilton 9911  
6.318 MH  
6.319 Vault in Hamilton  
6.320 Bear Paw  
6.321 Don Mills C.O.  
6.322 Roadblocked Job  
6.323 Training for Confined Space Rescue  
6.324 Manager Not Notifying H & S Rep of Tech's Injury  
6.325 Attwell Closing  
6.327 Outstanding Investigations  
6.328 December 30<sup>th</sup> Outage  
6.329 Flood at Birchmount  
6.330 Tools  
6.331 Fire Extinguishers & Emergency Lighting Inspects  
6.332 APP Access  
6.333 List of BEC's  
6.334 H & S Week  
6.335 Altair 4R  
6.336 Bumping Stations  
6.337 Work Boot Policy  
6.338 Go Live Date for Confined Space APP  
6.339 Huntsville Yard Flooding  
6.340 Propane Tanks  
6.341 9911 28813  
6.342 Hand Sanitizer  
6.343 e\_RHS  
6.344 Start Up Meetings  
6.345 Esna Park  
6.346 Birchmount Parking Lot  
6.347 Backup Cameras  
6.348 Cab Divider  
6.349 Masks  
6.350 Driver Training  
6.351 Safe Drive App  
6.352 Face to Face Meetings  
6.353 Adelaide  
6.354 Holds on Investigations on e\_RHS  
6.355 Notification on Doors for Sign In  
6.356 Snow Removal  
6.357 Material at Birchmount  
6.358 Coaches Back  
6.359 Corrective Measures Email  
6.360 Data Limit  
6.361 Cleaning Done at C.O's  
6.362 System Down and Covid Screenings  
6.363 Advanced Cleaning  
6.364 New Cell Phones  
6.365 Back Up BEC's  
6.366 Signage When Cleaning is Being Done  
6.368 Government Covid Tracking APP  
6.369 Hazard Assessment APP # of Days Seen  
6.370 Hazard Assessment APP  
6.372 Presentation for H & S Month  
6.373 Gas in MH  
6.374 Air Desk

6.375 Lead Testing Results  
6.376 APP Monthly Meetings  
6.377 Start & Finish of Walking the Lead  
6.378 RH41 Bucket  
6.379 Body Belts  
6.380 Has the Mixture Been Changed for the Fiber Cleaning Solution  
6.381 Door at Birchmount Training Room  
6.382 Hydro Limits Training  
6.383 MH Closing Reminder  
6.384 Lead APP  
6.385 Coveralls  
6.387 New Hire Training  
6.388 Fire Drill at Moodie  
6.391 Bell MH  
6.401 Work Place Inspections  
6.402 New Grease in Copper Cable  
6.403 Voltage Testers  
6.405 Camera in Change Room at 40 Esna Park  
6.406 Managers in Ottawa  
6.407 Hazard Assessments  
6.408 Pits  
6.409 Contractors  
6.413 Rescue Kit in Oshawa  
6.415 Does IT Know When the ON Duty System Goes Down?  
6.417 MH Tube Supplier Change  
6.418 Masks and Hand Sanitizer  
6.419 Antispetic Wipes (First Aid Kits)  
6.421 December 15  
6.423 Booster Pack APP  
6.424 MH Rescue Equipment  
6.425 Mercedes Trucks

**Policy Committee Items:**

4.79 Fiber Coupler  
4.113 New Dome Closures  
4.114 Standard Load  
4.120 Escalations and On Duty Manager on Weekends  
4.127 Height Limiters on Vehicles  
4.134 APP for Needles and Syringes  
4.136 Rescue Kits Removed From Esna Park  
4.137 On Duty and Confined Spaces  
4.146 Port a Poties for ETE  
4.152 RH 38 (Type 22)  
4.153 Used Combo Belts  
4.161 Bell Techs Have BGIS App